

# **TONGANI TEA COMPANY LIMITED**

***Annual Report 2021-2022***

## **BOARD OF DIRECTORS**

Mr. Manoj Kumar Daga, *Chairman & Non-Executive Director*  
Mr. Ashok Vardhan Bagree, *Independent Director*  
Mr. Ravindra Kumar Murarka, *Independent Director*  
Mrs. Sumana Raychaudhuri, *Non-Executive Director*

## **COMPANY SECRETARY**

Mr. Arindam Roy Chowdhury

## **AUDITORS**

M/s. Lilha & Associates  
*Chartered Accountants*  
Kolkata

## **BANKER**

State Bank of India

## **REGISTRAR & SHARE TRANSFER AGENT**

Niche Technologies Pvt. Ltd.  
CIN : U74140WB1994PTC062636  
3A, Auckland Place, 7<sup>th</sup> Floor, Room No.7A & 7B,  
Kolkata - 700017  
Telephone: 033 2280-6616/17/18; Fax: 033 2280-6619  
E-mail: nichetechpl@nichetechpl.com, Website: www.nichetechpl.com

## **TONGANI TEA COMPANY LIMITED**

CIN : L01132WB1893PLC000742  
REGISTERED OFFICE & ADMINISTRATIVE OFFICE  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor, Kolkata-700 001  
Phone: 2248 7685, Fax: 2210 0541.  
E-mail: info@tonganitea.com, Website : www.tonganitea.com

## **TONGANI TEA ESTATE**

P.O.Dhula, Dist.Darrang,  
Pin-784 146, Assam.

**TONGANI TEA COMPANY LIMITED**

**CIN : L01132WB1893PLC000742**

**NOTICE**

NOTICE is hereby given that the 129<sup>th</sup> Annual General Meeting of the Members of the Company will be held on Saturday, the 13<sup>th</sup> August, 2022, at 11.30 A.M. IST through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the following business:

**ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Financial Statement of the Company for the year ended 31<sup>st</sup> March, 2022 together with the Report of Board of Directors and Auditors thereon and in this regard, pass the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** the audited financial statement of the Company for the financial year ended March 31, 2022 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted."

2. To declare dividend on Equity Share of the Company and in this regard, pass the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** the Board of Directors of the Company hereby recommends for payment of Final Dividend of Rs.4.00 per equity share with applicable corporate dividend tax thereon in respect of the year ended 31<sup>st</sup> March, 2022 to the eligible shareholders whose names will appear in the Register of Members, subject to the approval of the members of the Company in the ensuing Annual General Meeting of the Company."

3. To appoint a Director in place of Mr. Manoj Kumar Daga (DIN:00123386), who retires by rotation and being eligible, offers himself for re-appointment as a Director and in this regard, pass the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Manoj Kumar Daga (DIN:00123386), who retires by rotation at this meeting and being eligible offered himself for re-appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation."

By Order of the Board

Regd.Office :  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor  
Kolkata – 700 001

For **TONGANI TEA COMPANY LIMITED**

**MANOJ KUMAR DAGA**

*Chairman*

DIN: 00123386

Date: 19<sup>th</sup> July, 2022

**NOTES:**

1. In view of Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") vide its Circular No.20/2020 dated May 5, 2020 read with Circular No.14/2020 dated April 8, 2020 and Circular No.17/2020 dated April 13, 2020 and Circular No.2/2021 dated January 13,2021 and Circular No.19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021 and Circular No.2/2022 and 3/2022 dated May 5,2022 (collectively referred to as "MCA Circulars") and other applicable circulars issued by the Securities and Exchange Board of India (SEBI) have permitted the holding

of the Annual General Meeting (“AGM”) through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 (“Act”), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and MCA Circulars, the AGM of the Company is being held through VC/OAVM.

2. Pursuant to the provisions of Section 91 of the Companies Act, 2013 the Register of Members and the Share Transfer books of the Company will remain closed from Sunday, 7<sup>th</sup> August, 2022 to Saturday, 13<sup>th</sup> August, 2022 (both days inclusive) for ***determining the entitlement of the shareholders for the dividend for Financial Year 2021-22, if declared at the meeting.***
3. Since the physical attendance of Members has been dispensed with, the facility for appointment of proxies by the members will not be available for this AGM and hence the Attendance Slip, Route Map and Proxy Form are not annexed to this notice.
4. The Company will conduct the AGM through VC/OAVM from its Registered Office i.e.15B Hemanta Basu Sarani, 3<sup>rd</sup> Floor, Kolkata-700001.Which shall be deemed to be venue of the meeting.
5. Corporate members intending to authorize their representative(s) to attend the Meeting are requested to send a scanned copy of the board resolution (pdf/jpeg format) authorizing their representative to attend and vote on their behalf at the Meeting.The said Board Resolution/Authorization shall be sent to the Company by email through its registered email address to investorcare@tonganitea.com
6. **The Company is providing facility for voting by electronic means (e-voting) through an electronic voting system which will include remote e-voting as prescribed by the Companies (Management and Administration) Rules, 2014 as presently in force and the business set out in the Notice will be transacted through such voting.** Information and instructions including details of user id and password relating to e-voting are provided in the Notice under Note No.21.
7. Interim Dividend at the rate of Rs.5.00 per Equity Share (i.e.50%) was paid to the members and the beneficial owners whose names appeared in the Register of Members as on 18<sup>th</sup> November, 2021 (being the Record Date); as per details received by the Company from National Securities Depository Limited and Central Depository Services (India).Limited.

The dividend, if declared by the Members at the Annual General Meeting, will be paid to those Members whose names shall appear on the Company's Register of Members as on Sunday, 6<sup>th</sup> August, 2022. In respect of shares held in dematerialised form, the dividend will be payable on the basis of beneficial ownership as at the close of business hours on Sunday, 6<sup>th</sup> August, 2022, as per the details furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL).

8. Members are requested to note that under section 124 of Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules) the amount of dividend if any unpaid or unclaimed for a period of 7 (seven) years from the due date is required to be transferred to Investor Education and Protection Fund (IEPF) constituted by the Central Government of India. Further, all shares in respect of which dividend remain unclaimed for 7 consecutive years or more, are also required to be transferred to the IEPF.

The Company had accordingly transferred final dividend pertaining to the Financial Year 2013-14 and Interim Dividend pertaining to the Financial Year 2014-15 to the IEPF within the stipulated time period. The unclaimed final dividend in respect of financial year 2014-15 is due for transfer to the IEPF in September, 2022. Further, no claim shall lie against the Company in respect of any amount of unpaid dividend transferred to IEPF after completion of seven years.

Members who have neither received nor encashed their dividend warrant(s) for the financial year 2014-15 or subsequent years, are requested to write to the Company, mentioning the relevant Folio number or DP ID and Client ID, for issuance of duplicate/revalidated dividend warrant(s).

9. Members holding shares in physical form may intimate the Company necessary particulars for ECS credit of the dividend directly to their bank accounts wherever ECS facility is available, or, for printing of their bank account details on the dividend warrants to prevent possibilities of fraud in encashing the warrants.
10. Members holding shares in physical mode are requested to intimate changes in their address alongwith proof of address/bank mandate to the Registrar and Share Transfer Agents (RTA), Niche Technologies Pvt. Ltd. Members holding shares in electronic mode are requested to send the intimation for change of address / bank mandate to their respective Depository Participant.
11. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to write to the Company's RTA, enclosing their share certificates to enable the Company to consolidate their holdings into a single folio.
12. Shareholders are also requested to take immediate action to demat their shares to avail easy liquidity since trading of shares of the Company are under compulsory demat mode as per the regulation of SEBI and also to prevent any loss of physical Share Certificate (if already complied with, please ignore this).

Pursuant to Schedule V of Listing Regulation, the Board has delegated the powers of share transfer, transmission, sub-division, consolidation etc. to Share Transfer Committee (STC) in order to expedite the process of share transfer etc. As per Notification No.SEBI/LAD-NRO/GN/2018/24 dated 8<sup>th</sup> June, 2018 and a Press Release No.49/2018 dated 3<sup>rd</sup> December, 2018, SEBI Circular No.SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687 dated December 14, 2021 in continuation of SEBI Circular No.SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 vide which, the new provisions regulate that except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a depository. As such share transfer committee shall hold meeting only when need arises instead of present practice of once in a fortnight.

13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the R&T Agent or to the Registered Office of the Company.

14. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
15. Details under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 with the Stock Exchange in respect of the Director seeking re-appointment at the Annual General Meeting, form an integral part of the notice. The Director has furnished the requisite declaration for his/her re-appointment.
16. Electronic copy of the Notice and Annual Report of the 129<sup>th</sup> Annual General Meeting of the Company inter alia indicating the process and manner of e-voting is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes.

In terms of SEBI Circular No.SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and Circular No.SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 owing to the difficulties involved in despatching of physical/hard copies of full annual report to shareholders are being sent in electronic mode to members whose email address is registered with the Company or the Depository Participant (s). The members who have not updated their email address are requested to do so immediately since the requirement of sending physical copies of annual report are dispensed with.

17. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Act and all other documents referred to in the Notice will be available for inspection in electronic mode.
18. Members holding shares in physical form can now avail the facility of nomination in respect of shares held by them Pursuant to section 72 of the Companies Act 2013. The prescribed Form (Form SH 13) can be obtained from the Share Department of the Company. Members desiring to avail this facility, may send their Nomination Form (in duplicate) duly filled in, to the Company or its Share Transfer Agents M/s. Niche Technologies Pvt. Ltd. of 3A, Auckland Place, 7<sup>th</sup> Floor, Room No.7A & 7B, Kolkata – 700 017 by quoting their respective Folio Numbers.
19. SEBI and Ministry of Corporate Affairs encourages paperless communication as a contribution to Green environment. Members holding shares in physical mode are requested to register their e-mail address to the RTA for receiving all communications including annual reports, notices, circulars etc. from the company electronically. Members who wish to register their e-mail id can download the green initiative form from the company's website [www.tonganitea.com](http://www.tonganitea.com).
20. Members may also note that the Notice of the 129<sup>th</sup> Annual General Meeting and the Annual Report for 2021-22 will also be available on the Company's website [www.tonganitea.com](http://www.tonganitea.com) for their download. For any communication, the shareholders may also send requests to the Company's investor email id: [investorcare@tonganitea.com](mailto:investorcare@tonganitea.com).

**21. CDSL e-Voting System – For e-voting and Joining Virtual meetings.**

1. As you are aware, in view of the situation arising due to COVID-19 global pandemic, the general meetings of the companies shall be conducted as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020. The forthcoming Annual General Meeting will thus be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing Annual General Meeting through VC/OAVM.
2. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the Annual General Meeting. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the Annual General Meeting will be provided by CDSL.
3. The Members can join the Annual General Meeting in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the Annual General Meeting through VC/OAVM will be made available to atleast 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the Annual General Meeting without restriction on account of first come first served basis.
4. The attendance of the Members attending the Annual General Meeting through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
5. Pursuant to MCA Circular No.14/2020 dated April 08, 2020, the facility to appoint proxy to attend and cast vote for the members is not available for this Annual General Meeting. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the Annual General Meeting through VC/OAVM and cast their votes through e-voting.
6. In line with the Ministry of Corporate Affairs (MCA) Circular No.17/2020 dated April 13, 2020, the Notice calling the Annual General Meeting has been uploaded on the website of the Company at [www.tonganitea.com](http://www.tonganitea.com). The Notice can also be accessed from the websites of the Stock Exchanges i.e. CSE Limited at [www.cse-india.com](http://www.cse-india.com). The Annual General Meeting Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the Annual General Meeting) i.e. [www.evotingindia.com](http://www.evotingindia.com).
7. The Annual General Meeting has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No.14/2020 dated April 8, 2020 and MCA Circular No.17/2020 dated April 13, 2020 and MCA Circular No.20/2020 dated May 05, 2020.

8. In continuation of this Ministry's **General Circular No.20/2020**, dated 05th May, 2020 and after due examination, it has been decided to allow companies whose AGMs were due to be held in the year 2020, or become due in the year 2021, to conduct their AGMs on or before 31.12.2021, in accordance with the requirements provided in paragraphs 3 and 4 of the General Circular No.20/2020 as per MCA Circular No.02/2021 dated January,13,2021.

**THE INTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:**

**Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

**Step 2** : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) The voting period begins on 10<sup>th</sup> August, 2022 (9.00 a.m.) and ends on 12<sup>th</sup> August, 2022 (5.00 p.m.). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 6<sup>th</sup> August, 2022 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No.SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts / websites of Depositories / Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

**Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

- (iv) In terms of **SEBI Circular No.SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting and joining virtual meetings for **Individual shareholders holding securities in Demat mode CDSL / NSDL** is given below:



Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with <b>CDSL Depository</b>	<ol style="list-style-type: none"> <li>1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.</li> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page or click on <a href="https://evoting.cdslindia.com/Evoting/EvotingLogin">https://evoting.cdslindia.com/Evoting/EvotingLogin</a>. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders holding securities in demat mode with <b>NSDL Depository</b>	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> </ol>

	<p>2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “Register Online for IDeAS Portal” or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></p> <p>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting</p>
Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p>

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e.CDSL and NSDL**

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**Step 2 :** Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for e-Voting and joining virtual meetings for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.

- 6) If you are a first-time user follow the steps given below:

	<b>For Physical shareholders and other than individual shareholders holding shares in Demat.</b>
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"><li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li></ul>
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"><li>If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li></ul>

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) **Additional Facility for Non – Individual Shareholders and Custodians – For Remote Voting only.**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the "Corporates" module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
  - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz;[investorcare@tonganitea.com](mailto:investorcare@tonganitea.com), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE ANNUAL GENERAL MEETING THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:**

1. The procedure for attending meeting & e-Voting on the day of the Annual General Meeting is same as the instructions mentioned above for e-voting.
2. The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.
3. Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the Annual General Meeting.
4. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
5. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
7. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast **10 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at investorcare@tonganitea.com. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance **10 days prior to meeting** mentioning their name, demat account number/folio number, email id, mobile number at investorcare@tonganitea.com. These queries will be replied to by the company suitably by email.
8. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
9. Only those shareholders, who are present in the Annual General Meeting through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the Annual General Meeting.
10. If any Votes are cast by the shareholders through the e-voting available during the Annual General Meeting and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders may be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to **Company/RTA email id.**
2. For Demat shareholders -, Please update your email id & mobile no. with your respective **Depository Participant (DP)**
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective **Depository Participant (DP)** which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending Annual General Meeting & e-Voting from the CDSL e-Voting System, you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact attoll free no. 1800 22 55 33

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call toll free no. 1800 22 55 33.

- I. Members who have cast their vote by remote e-voting prior to the AGM and are attending the meeting will not be entitled to cast their vote again.
- II. Investors who became members of the Company subsequent to the Notice of Annual General Meeting by Email and holds the shares as on the cut-off date i.e. 6<sup>th</sup> August, 2022, are requested to send the written / email communication to the Company at [investorcare@tonganitea.com](mailto:investorcare@tonganitea.com) by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
- III. Shareholder can also update his/her mobile number and email id in the user profile details of the folio which may be used for sending future communication(s).
- IV. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 6<sup>th</sup> August, 2022. A person who is not a member as on cut off date should treat this notice for information purpose only.
- V. Agarwal A & Associates, Company Secretaries of Plot No.IID/31/1, Street No. 1111, PS Qube, Unit No. 1015A, 10<sup>th</sup> Floor, Kolkata- 700161 has been appointed as the Scrutinizer to scrutinize the remote e-voting and voting process to be carried out at the Annual General Meeting in a fair and transparent manner.
- VI. The Scrutinizer will submit, not later than 2 days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company.

VII. The Chairman shall declare the result forthwith. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website [www.tonganitea.com](http://www.tonganitea.com) and on the website of CDSL and communicated to Stock Exchange, immediately.

Details of Directors seeking re-appointment at the forthcoming Annual General Meeting [Pursuant to Regulation 36(3) of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015 and Secretarial Standard 2 on General Meetings]

<b>Name of the Director</b>	<b>Mr. Manoj Kumar Daga</b>
<b>Director Identification Number (DIN)</b>	00123386
<b>Date of Birth</b>	06-01-1963
<b>Nationality</b>	Indian
<b>Date of Appointment on the Board</b>	31-07-1998
<b>Designation</b>	Non-Executive Director
<b>Qualifications</b>	Bachelor of Commerce
<b>Terms of Appointment</b>	Appointment as NED liable to retire by rotation
<b>Expertise in specific functional area</b>	Accounts, Finance
<b>Number of shares held in the Company</b>	43383
<b>List of the directorships held in other companies</b>	Norben Tea & Exports Ltd. Joonktollee Tea & Industries Ltd.
<b>Number of Board Meetings attended during the year 2021-22</b>	8 (Eight)
<b>Chairmanships / Memberships of Committees of other listed companies*</b>	Audit Committee Joonktollee Tea Industries Ltd. (Chairman)  Stakeholders Relationship Committee Norben Tea & Exports Ltd. (Member)
<b>Relationships between Directors inter-se</b>	None
<b>Remuneration details (Including Sitting Fees &amp; Commission)</b>	Rs.21,000/-

\* Committee positions only Audit Committee and Stakeholders' Relationship Committee in Public Companies have been considered.

Regd. Office :  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor,  
Kolkata – 700 001

By Order of the Board  
For **TONGANI TEA COMPANY LIMITED**

**MANOJ KUMAR DAGA**  
Chairman  
DIN:00123386

Date : 19<sup>th</sup> July, 2022

**TONGANI TEA COMPANY LIMITED**  
**CIN : L01132WB1893PLC000742**  
**REPORT BY THE BOARD OF DIRECTORS**

**TO THE MEMBERS**

The Directors are pleased to present the One Hundred Twenty Ninth Annual Report together with the Company's Audited Accounts for the Financial Year ended 31<sup>st</sup> March, 2022.

**1. FINANCIAL SUMMARY OR HIGHLIGHTS**

The financial performance of the Company for the year ended on 31<sup>st</sup> March, 2022 is summarized below:-

FINANCIAL SUMMARY	(Rupees)	
	Year Ended March 31, 2022	Year Ended March 31, 2021
Total Revenue	87636726	98864341
Profit(Loss) before Finance Cost, Depreciation and Taxation	14227784	16854569
Less : Finance Cost	2936304	4081628
Profit(Loss) before Depreciation and Tax	11291480	12772941
Less : Depreciation	2480140	2449694
Profit(Loss) before tax	8811340	10323247
Less : Provision for Taxation		
Current Tax	1008170	362324
MAT Credit	-	(333689)
Deferred Tax	(152407)	892794
Income Tax for earlier years	-	-
Profit(Loss) after tax	7955577	9401817
Other Comprehensive Income		
Item that will not be reclassified to profit or loss	243339	2052890
Income tax relating to these items	(63268)	(320251)
Total Comprehensive Income for the period	8135648	11134456
Add : Balance brought forward from previous year	14397167	5120461
Surplus available for Appropriation	22532815	16254917
<b>APPROPRIATIONS :</b>		
Interim Dividend on Equity Shares	928876	1857750
Final Dividend on Equity Shares	928876	-
Transferred to General Reserve	-	-
Balance carried to Balance Sheet	20675063	14397167

**2. STATE OF COMPANY'S AFFAIRS**

Compared to new record high price levels for tea in the previous year, tea prices for Assam CTC teas have revised downwards resulting in lower revenue. The Company has made all out efforts to contain costs which has resulted in somewhat lower expenditure. Profit for the year has been lower.

**3. CHANGE IN THE NATURE OF BUSINESS, IF ANY,**

There has been no change in the nature of Business of the Company during the reported financial year.



### **13. SECRETARIAL AUDIT REPORT**

Pursuant to provisions of Section 204 of the Companies Act, 2013, and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 the Board has appointed CS Ajay Kumar Agarwal, Proprietor of Agarwal A & Associates, Company Secretaries, Practising Company Secretary as its Secretarial Auditor to undertake Secretarial Audit for the FY 2021-22. The Secretarial Audit Report in specified form MR-3 is annexed herewith as **Annexure A** in the **Annexure forming part of this Report**. The Secretarial Audit Report has no qualification, reservation, adverse remark or disclaimer; hence no explanation or comments by the Board were required.

### **14. REPORTING OF FRAUD BY AUDITORS**

There were no instances of fraud during the year under review, which required the Statutory Auditors to report to the Audit Committee and/or the Board under Section 143(12) of the Companies Act, 2013 and the rules made thereunder.

### **15. CONSERVATION OF ENERGY, ABSORPTION OF TECHNOLOGY, FOREIGN EXCHANGE EARNINGS AND OUTGO**

The information pursuant to Section 134(3)(m) of the Companies Act, 2013 and Rule 8 of Companies (Accounts) Rules, 2014, is given as **Annexure B** in the **Annexure forming part of this Report**.

### **16. EXTRACT OF THE ANNUAL RETURN**

In terms of provisions of Section 92, 134(3), read with Rule 12 of the Companies (Management and Administration) Rules, 2014, the extract of the Annual Return in Form MGT 9 has been uploaded on the Company's website at [www.tonganitea.com/pdf/extractoftheannualreturn\\_March\\_2022.pdf](http://www.tonganitea.com/pdf/extractoftheannualreturn_March_2022.pdf)

### **17. POLICY ON CORPORATE SOCIAL RESPONSIBILITY**

The level of operations of the Company is below to the minimum threshold of Corporate Social Responsibility reporting.

### **18. DIRECTORS**

At present your Board is duly constituted comprising of 4 (Four) Directors, Mr. Manoj Kumar Daga (DIN: 00123386), Mr. Ashok Vardhan Bagree (DIN: 00421623), Mr. Ravindra Kumar Murarka (DIN: 00823611) and Mrs. Sumana Raychaudhuri (DIN: 07308451). In accordance with the provisions of the Companies Act, 2013 and the Articles of Association of the Company, Mr. Manoj Kumar Daga, retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for re-appointment.

### **19.DETAILS OF DIRECTORS OR KEY MANAGERIAL PERSONNEL WHO WERE APPOINTED OR HAVE RESIGNED DURING THE YEAR**

There has been no change in the composition of the Board of Directors during the financial year.

There has been no change in the Key Managerial Personnel during the financial year.

### **20.NO. OF MEETINGS OF THE BOARD**

The Board of Directors have met 8 (eight) times on 19-04-2021, 16-06-2021, 27-07-2021, 16-09-2021, 28-09-2021, 08-11-2021, 18-01-2022 and 03-02-2022 during the Financial Year ended 31<sup>st</sup> March, 2022. The gap between any two consecutive meetings of the Board of the Company was not more than One Hundred and Twenty Days (120 days) as stipulated under SEBI's Listing Requirements, 2015. There was no resolution by circulation passed by the Board during F.Y.2021-22. The details of the number of board meetings and committee meetings attended by each Directors during the financial year 2021-22 is annexed herewith as **Annexure C** in the **Annexure forming part of this Report**.

#### **4.DIVIDEND**

During the financial year the Board has recommended and declared an interim dividend of Rs.5.00 per Equity Share.

Your Directors are pleased to recommend a final dividend of Rs.4.00 per Equity Share for the financial year ended 31<sup>st</sup> March, 2022.

Thus the total dividend for the year ended 31<sup>st</sup> March, 2022 including the interim dividend will be Rs.9.00 per Equity Share of face value Rs.10/- each.

Dividends recommended/declared after the balance sheet date but before the financial statements are approved by the shareholders in the general meeting are not recognized as a liability at the balance sheet date because no obligation exists at the balance sheet date. The dividends would attract dividend distribution tax when paid. Such dividends are disclosed in the Notes.

#### **5.TRANSFER TO GENERAL RESERVE**

The closing balance of the retained earnings of the Company for FY 2022, after all appropriations and adjustments was Rs.73048317.

#### **6.MATERIAL CHANGES COMMITMENTS**

There are no material changes or commitments affecting the financial position of the company which has occurred between the end of the financial year of the company to which the financial statements relate and the date of the report.

#### **7.SHARE CAPITAL**

During the year under review the Company has not altered its share capital.

#### **8. INTERNAL CONTROL SYSTEM**

Your Company has in place, an adequate system of internal controls commensurate with its size, requirements and the nature of operations. These systems are designed keeping in view the nature of activities location and various business operation.

#### **9. DETAILS IN RESPECT OF ADEQUACY OF INTERNAL FINANCIAL CONTROLS WITH REFERENCE TO THE FINANCIAL STATEMENTS**

Being a listed entity, the financial statements are passing through the Audit Committee and the processes of Internal and External (Tax, Cost and Statutory) Audits, before being approved at the meeting of the Board of Directors of the Company. The financial statements are regularly updated on the Company's website and available to all stakeholders.

#### **10. NAMES OF COMPANIES WHICH HAVE BECOME OR CEASED TO BE ITS SUBSIDIARIES, JOINT VENTURES OR ASSOCIATE COMPANIES DURING THE YEAR**

As on 31<sup>st</sup> March, 2022, your company has no subsidiaries, joint ventures or associate Companies.

#### **11. PUBLIC DEPOSITS**

The Company has not accepted/renewed any deposits covered under Chapter V of the Companies Act, 2013.

#### **12. AUDITOR AND AUDITORS' REPORT**

M/s. Lilha & Associates, Chartered Accountants (Firm Registration No.328627E) the statutory auditors of the Company, will hold office till the conclusion of the Annual General Meeting for the financial year 2025-26.

The report by the Auditors is self explanatory and has no qualification, reservation, adverse remark or disclaimer; hence no explanation or comments by the Board were required.

## **21.SEPARATE MEETING OF INDEPENDENT DIRECTORS**

A Separate meeting of the Independent Directors was held on 08-11-2021, Mr. Ashok Vardhan Bagree the lead Independent Director presided the meeting. The Independent Directors at said meeting reviewed the performance of the non Independent Directors.

## **22. DECLARATION BY INDEPENDENT DIRECTORS**

Every Independent Director has, at the first meeting of the Board and at the first meeting of the Board after his/her appointment, in the financial year 2021-2022, given a declaration as required u/s.149 (7) of the Companies Act, 2013 that he/she meets the criteria of Independence.

## **23. AUDIT COMMITTEE AS REQUIRED U/S.177(8) OF COMPANIES ACT, 2013**

The Audit Committee of the Board comprises of 3 (three) Directors viz: Mr. Ashok Vardhan Bagree (Independent Director), Mr. Ravindra Kumar Murarka (Independent Director) and Mrs. Sumana Raychaudhuri (Non-Executive Director). Mr. Ashok Vardhan Bagree, Chairman of the Committee, has expert knowledge of finance and accounting.

Further, during the year there was no recommendation of the Audit Committee which had not been accepted by the Board.

## **24. VIGIL MECHANISM (WHISTLE BLOWER POLICY)**

The Company has a Whistle Blower Policy and has established the necessary vigil mechanism for directors and employees in conformation with Section 177(9) of the Act and Regulation 22 of SEBI Listing Regulations, to report concerns about unethical behavior.

The Vigil Mechanism (Whistle Blower Policy) has been uploaded on the Company's website at [www.tonganitea.com/pdf/vigil\\_mechanism\\_tongani\\_2014.pdf](http://www.tonganitea.com/pdf/vigil_mechanism_tongani_2014.pdf)

## **25. POLICY ON DIRECTOR'S APPOINTMENT AND REMUNERATION ETC.**

The Company's policy on Directors' appointment and remuneration including criteria for determining qualifications, positive attributes, independence of a director and other matters provided u/s.178(3) of the Companies Act, 2013 is given as **Annexure D** in the **Annexure forming part of this Report.**

## **26. RELATED PARTY TRANSACTION**

None of the transactions with related parties fall under the scope of Section 188(1) of the Act. Accordingly, the disclosure of related party transactions as required under Section 134(3)(h) of the Act in Form AOC-2 is not applicable to the Company for FY 2022 and hence does not form part of this report.

All the related party transaction are entered on arm's length basis and are in compliance with the applicable provisions of the Act and the SEBI (LODR) Regulations, 2015. There are no materially significant related party transactions made by the Company during the year.

## **27. DETAILS OF LOANS, GUARANTEES OR INVESTMENTS BY THE COMPANY**

The particulars of loans, guarantees and investments as per Section 186 of the Act by the Company, have been disclosed in the financial statements.

## **28. FORMAL ANNUAL EVALUATION OF BOARD**

Formal annual evaluation by the Board of its own performance and that of its committees and individual directors had been done during the year in the manner stated in the Criteria for Performance Evaluation of the Directors of the Company as framed by the Nomination and Remuneration Committee of the Company is given as **Annexure E** in the **Annexure forming part of this Report.**

## 29. MANAGEMENT DISCUSSION AND ANALYSIS REPORT

### a) INDUSTRY STRUCTURE & DEVELOPMENT, OPPORTUNITIES & THREATS AND OUTLOOK

Production of tea in India was 1329 million kgs. in 2021 compared to 1257 million kgs. in 2020. Tea being essentially an agricultural produce, is always subject to enviro-climatic inconsistencies which affects both quality and quantity of produce and thereby your Company's performance. The Company's income is from sale of tea. The costs of production of tea, comprises of various inputs which are required to be met by the Company as stipulated under various statutes including the Plantation Labour Act. The Company's main business is plantation, processing and sale of tea. Tea being a Seasonal Industry, the plantation activities is subject to the vagaries of nature. The crop yield depends on the climatic conditions to a very large extent.

### b) RISKS AND CONCERN

To maintain the level of operations, while ensuring strict compliance of guidelines issued and adhering to all preventive measures, has been a new challenge. The employees of the Company at all levels have risen to this and there has not been any loss of life or fixed assets.

The plantation industry is largely dependent on the vagaries of nature with factors like rainfall, its distribution, temperature, relative humidity and light intensity having its impact on yield. Since timely information of weather plays a vital role for initiating steps towards application of fertilizers, chemicals and pesticides, steps are taken at the estates to get the weather information well in advance.

### c) COVID IMPACT

Partial lock down was imposed in May/June 2021 and the company complied with the Government guidelines in this regard.

### d) SEGMENT WISE OR PRODUCT WISE PERFORMANCE

The Company is a Single Business Segment Company.

### e) INTERNAL CONTROL SYSTEMS & THEIR ADEQUACY

The Company has adequate internal control system commensurate with the size, scale and complexity of its operations which provides reasonable assurance with regard to safeguarding the Company's assets, promoting operational efficiency by cost control, preventing revenue leakages and ensuring adequate financial and accounting controls and compliance with various statutory provisions.

A qualified and independent Audit Committee of the Board of Directors actively reviews the adequacy and effectiveness of internal control systems and suggests improvements for strengthening them.

### f) FINANCIAL & OPERATIONAL PERFORMANCE

The details of Financial Performance and Operational Performance have been provided in the Report of the Directors.

g) HUMAN RESOURCE DEVELOPMENT / INDUSTRIAL RELATIONS

The Company has built its workforce with a diverse background of individuals - essential for the kind of organization that it is. The company constantly endeavours to provide a platform where people have opportunities to actualize their maximum potential through work which helps to stretch their intellect. Continuous efforts are on for a work-culture which encourages innovation, transparency in communication, trust and amity.

h) CAUTIONARY STATEMENT

The statements made in the Management's Discussion and Analysis describing the Company's objectives, projections, estimates and expectations may be "Forward Looking Statements" within the meaning of applicable Securities Laws & Regulations and are based on the currently held beliefs and assumptions of our management, which are expressed in good faith and in their opinion, reasonable. Actual results could differ from those expressed and implied since the Company's operations are influenced by many external and internal factors beyond the control of the Company. Several factors could make a significant difference to the Company's operations which includes climatic conditions, economic conditions affecting demand and supply, government regulations and taxation, natural calamities, raw material price changes, domestic supply and prices conditions, company's success in attracting and retaining Key Personnel, integration and re-structuring activities, general business and economic conditions over which the Company does not have any direct control.

**30. RISK MANAGEMENT POLICY**

The Board of Directors of the Company has developed and implemented a risk management policy for the Company including identification therein of elements of risk, which in the opinion of the Board, may threaten the existence of the Company. The Board monitors and reviews periodically various aspects of Risk Management policy. At present no particular risk whose adverse impact may threaten the existence of the Company is visualized.

**31. PREVENTION OF SEXUAL HARASSMENT AT WORK PLACE**

Your Company is committed to provide a work environment which ensures that every women employee is treated with dignity, respect and equality. There is zero-tolerance towards sexual harassment inviting serious disciplinary action.

The Company has established a policy against sexual harassment for its employee. The policy allows every employee to freely report any such act and promote action thereon. The policy lays down severe punishment for any such act. Further, your Directors state that during the year under review, there were no cases of sexual harassment reported to the Company pursuant to the sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

**32. SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS/ COURTS/TRIBUNALS**

During the year under review, there were no significant and material orders passed by the regulators or courts or tribunals impacting the going concern status and company's operations in future.

### 33. DIRECTORS' RESPONSIBILITY STATEMENT

In accordance with the provisions of the Section 134(3)(c) & 134(5) of the Companies Act, 2013, your Directors confirm that:

- Applicable accounting standards have been followed in the preparation of the Annual Accounts for the year ended 31<sup>st</sup> March, 2022 with proper explanation relating to material departures, if any.
- Accounting policies have been selected and applied consistently and judgments and estimates have been made which are reasonable and prudent and have been applied so as to give a true and fair view of the state of affairs of the Company in respect of the financial year ended 31<sup>st</sup> March, 2022 and of the profit of the Company for that period.
- Proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- Annual Accounts for the year ended 31<sup>st</sup> March, 2022 have been prepared on the basis of going concern concept.
- The Directors have laid down the internal financial controls to be followed by the Company detailing the policies and procedures to be followed and these internal financial controls are adequate and are operating effectively.
- Proper systems have been devised to ensure compliance with the provisions of all applicable laws and such systems are adequate and operating effectively.

### 34. PARTICULARS OF DIRECTORS' REMUNERATION U/S.197 (12) OF THE COMPANIES ACT, 2013 READ WITH RULE 5(1) OF COMPANIES (APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL) RULES, 2014

S.No.	Name	Designation	% increase in remuneration	Ratio of the remuneration of each director : median remuneration of the employees
1	Manoj Kumar Daga	Director	^	0.15 : 1
2	Ashok Vardhan Bagree	Director	^	0.19 : 1
3	Ravindra Kumar Murarka	Director	^	0.19 : 1
4	SumanaRaychaudhuri	Director	^	0.15 : 1
5	Sukh Pal Singh	CEO	-13.29	-
6	Ajay Kumar Agarwala	CFO	9.31	-
7	Arindam Roy Chowdhury	Company Secretary	0.00	-

^ Director's sitting fees is not considered for the purpose of this calculation.

The Company has 275 employees as on 31<sup>st</sup> March, 2022.

The Company affirms that the remuneration is as per the remuneration policy of the Company.

Percentage increase in the median remuneration of employees in the financial year:7.24%

Average percentile increase in the salaries of employees compared with percentile increase in managerial remuneration is -1.06:1.

Wages of the Tea Garden employees are decided through a Tripartite Agreement between Workers Associations, State Government and Representatives of the Tea Industry. Remuneration paid to other Employees are fixed. No variable remuneration is paid. Remuneration paid is as per the Remuneration Policy of the Company.

### **35. PARTICULARS OF EMPLOYEES**

As on March 31, 2022 the Company did not have any employee in the category specified in Rule 5(2) of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

### **36. PREVENTION OF INSIDER TRADING**

Your Company has adopted a Code of Conduct for Prevention of Insider Trading in compliance with the SEBI (Prohibition of Insider Trading) Regulations, 2015. All Directors, employees and other designated persons, who could have access to unpublished price sensitive information of the Company are governed by this code.

The trading window for dealing with equity shares of the Company is duly closed during declaration of financial results and occurrence of any other material events as per the code. During the year under review there has been due compliance with the code.

### **37. COMPLIANCE WITH SECRETARIAL STANDARDS ON BOARD AND GENERAL MEETINGS**

During the year under review, the Company has duly complied with the applicable provisions of the Secretarial Standards on Meetings of the Board of Directors (SS-1) and General Meetings (SS-2) issued by The Institute of Company Secretaries of India (ICSI).

### **38. SAFETY, HEALTH & ENVIRONMENT**

The Company has committed to maintaining highest standard of safety, health environment protection and has complied with all applicable statutory requirements and prevention of pollution. It always strives to keep the estates greener and cleaner and committed to the safety and health of its employees.

### **39. LISTING OF SHARES**

The Company's shares are listed with The Calcutta Stock Exchange Ltd. and the listing fees for the year 2022-2023 have not yet been paid.

### **40. APPRECIATION**

The Directors wish to place on record their appreciation for the support received from the Local Gram Panchayat, Government Departments, Banks and all others. Special thanks and appreciation are conveyed to State Bank of India, our banker for providing Covid line of credit to tide over difficult times.

Regd.Office :  
15B, Hemanta Basu Sarani, 3<sup>rd</sup> Floor  
Kolkata – 700 001

By Order of the Board  
For **TONGANI TEA COMPANY LIMITED**

Date : 19<sup>th</sup> May, 2022

**MANOJ KUMAR DAGA**  
Chairman  
DIN:00123386

**ANNEXURE TO REPORT BY BOARD OF DIRECTORS**

**ANNEXURE A**

**FORM No.MR3**

**SECRETARIAL AUDIT REPORT**

**For The Financial Year Ended on 31<sup>st</sup> March, 2022**

*(Pursuant to section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies  
(Appointment and Remuneration Personnel) Rules, 2014)*

To,  
The Members,  
Tongani Tea Company Limited  
15-B, Hemanta Basu Sarani,  
3<sup>rd</sup> Floor, Kolkata-700001

We have been appointed by the Board of Directors of **Tongani Tea Company Limited (L01132WB1893PLC000742)** (hereinafter called the Company) to conduct Secretarial Audit of the Company for the financial year ended 31st March, 2022.

We have conducted the secretarial audit for the compliance of applicable statutory provisions and the adherence to good corporate practices by **Tongani Tea Company Limited** (hereinafter called **the Company**) having its Registered Office at 15-B, Hemanta Basu Sarani, 3rd Floor, Kolkata-700001, West Bengal. Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing our opinion thereon.

Based on our verification of the Company's books, papers, minute books, forms and returns filed and other records maintained by the Company and also information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, We hereby report that in our opinion, the company has, during the audit period covering the financial year ended on 31st March, 2022, complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

1. We have examined the books, papers, minute books, registers, forms, and returns filed and other records maintained by **Tongani Tea Company Limited** ("the company") for the financial year ended on 31st March, 2022 according to the provisions of:
  - (i) The Companies Act, 2013 (the Act) and the rules made there under;
  - (ii) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
  - (iii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made thereunder;
  - (iv) The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
  - (v) Foreign Exchange Management Act, 1999 and the rules and regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings;-(*Not applicable to the Company during the Audit Period*)



- (vi) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act')
  - (a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011
  - (b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
  - (c) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - (d) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015;
  - (e) The Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018;
  - (f) The following Acts, over and above other laws are specifically applicable to the Company as per the Management Representation Letter issued by the Company of even date:
    - (i) The Tea Act, 1953 and rules thereunder
    - (ii) The Food Safety and Standards Act, 2006 and Food Safety and Standards Rules 2011
    - (iii) The Tea Waste Control (Order) 1959
    - (iv) The Tea Marketing Control Order, 2003
    - (v) The Assam Plantation Labour Act, 1951
2. Provisions of the following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') which are *not* applicable to the Company during the financial year under report:-
  - (a) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
  - (b) The Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;
  - (c) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
  - (d) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2021.
  - (e) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018
3. We have also examined compliance with the applicable clauses of the following:
  - (i) Secretarial Standards with respect to the board and general meetings issued by The Institute of Company Secretaries of India.
  - (ii) The Listing Agreements entered into by the Company with The Calcutta Stock Exchange Limited.
4. During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc mentioned above.

5. We further report that:

- a. The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. No changes in the composition of the Board of Directors took place during the audit period under review.
  - b. Adequate notice is given to all Directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarification on the agenda items before the meeting and for meaningful participation at the meeting.
  - c. All decision at Board Meetings and Committee Meetings are carried unanimously as recorded in the minutes of the Meetings of the Board of Directors or Committee of the Board, as the case may be.
6. We further report that, having regard to the compliance system prevailing in the Company and on examination of the relevant documents and records in pursuance thereof, on test-check basis, the Company has complied with the laws applicable specifically to the Company.
7. We further report that there are adequate systems and processes in the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

No actions have been taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder.

We further report that, to the best of our understanding, that during the audit period there are no specific events/ actions which have a major bearing on the Company's affairs.

Place: Kolkata  
Date: 20<sup>th</sup> May, 2022

For AGARWAL A & ASSOCIATES  
Company Secretaries

CS Ajay Kumar Agarwal  
Proprietor  
C.P No.:13493  
M.No. : F7604

UDIN: F007604D000348648

This report is to be read with our letter of even date which is annexed as Annexure –A and forms an integral part of this report.

**'ANNEXURE A'**

To,  
The Members,  
**Tongani Tea Company Limited**  
15-B, Hemanta Basu Sarani,  
3<sup>rd</sup> Floor, Kolkata-700001

Our report of even date is to be read along with this letter.

1. Maintenance of secretarial record is the responsibility of the management of the company. Our responsibility is to express an opinion on these secretarial records based on our audit.
2. We have followed the audit practices and processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in secretarial records. We believe that the processes and practices, we followed provide a reasonable basis for our opinion.
3. We have not verified the correctness and appropriateness of financial records and Books of Accounts of the company.
4. Where ever required, we have obtained the Management representation about the compliance of laws, rules and regulations and happening of events etc.
5. The compliance of the provisions of Corporate and other applicable laws, rules, regulations, standards is the responsibility of management. Our examination was limited to the verification of procedures on test basis.
6. The Secretarial Audit report is neither an assurance as to the future viability of the company nor of the efficacy or effectiveness with which the management has conducted the affairs of the company.

**Place: Kolkata**  
**Date: 20<sup>th</sup> May, 2022**

**For AGARWAL A & ASSOCIATES**  
Company Secretaries

**CS Ajay Kumar Agarwal**  
Proprietor  
C.P No.:13493  
M.No.: F7604

**UDIN: F007604D000348648**

## ANNEXURE "B"

### STATEMENT OF PARTICULARS UNDER THE COMPANIES (ACCOUNTS) RULES 2014

<b>A.</b>	<b>Conservation of energy</b>		
i)	The steps taken or impact on conservation of energy;	:	NIL
ii)	The steps taken by the company for utilizing alternate sources of energy;	:	NIL
iii)	The capital investment on energy conservation equipments'	:	NIL
<b>B.</b>	<b>Technology absorption</b>		
i)	The efforts made towards technology absorption;	:	NIL
ii)	The benefits derived like product improvement, cost reduction, product development or import substitution;	:	NIL
iii)	In case of imported technology (imported during the last three years reckoned from the beginning of the financial year) –		NIL
	a) The details of technology imported;		
	b) The year of import;		
	c) Whether the technology been fully absorbed;		
	d) If not fully absorbed, areas where absorption has not taken place, and the reasons thereof; and		
iv)	The expenditure incurred on Research and Development.	:	NIL
<b>C.</b>	<b>Foreign exchange earnings and Outgo</b>		
	The Foreign Exchange earned in terms of actual inflows during the year	:	NIL
	The Foreign Exchange Outgo during the year in terms of actual outflows	:	NIL

## ANNEXURE “C”

### NO. OF MEETINGS OF THE BOARD AND COMMITTEE

The details of the number of board meetings and committee meetings attended by each Directors during the financial year 2021-22 as follows:

#### Board Meeting

S.No.	Date of Meeting	Attended by
1	19-04-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
2	16-06-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
3	27-07-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
4	16-09-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
5	28-09-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
6	08-11-2021	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
7	18-01-2022	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri
8	03-02-2022	Mr. Manoj Kumar Daga, Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs.SumanaRaychaudhuri

#### Audit Committee

S.No.	Date of Meeting	Attended by
1	16-06-2021	Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs. SumanaRaychaudhuri
2	27-07-2021	Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs. SumanaRaychaudhuri
3	16-09-2021	Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs. SumanaRaychaudhuri
4	08-11-2021	Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs. SumanaRaychaudhuri
5	03-02-2022	Mr. Ashok VardhanBagree, Mr. Ravindra Kumar Murarka, Mrs. SumanaRaychaudhuri

#### Nomination & Remuneration Committee

S.No.	Date of Meeting	Attended by
1	16-06-2021	Mr. Ashok VardhanBagree, Mr. Manoj Kumar Daga, Mr. Ravindra Kumar Murarka

#### Stakeholders Relationship Committee

S.No.	Date of Meeting	Attended by
1	16-06-2021	Mr. Manoj Kumar Daga, Mr. Ashok Vardhan Bagree, Mr. Ravindra Kumar Murarka
2	27-07-2021	Mr. Manoj Kumar Daga, Mr. Ashok Vardhan Bagree, Mr. Ravindra Kumar Murarka
3	08-11-2021	Mr. Manoj Kumar Daga, Mr. Ashok Vardhan Bagree, Mr. Ravindra Kumar Murarka
4	03-02-2022	Mr. Manoj Kumar Daga, Mr. Ashok Vardhan Bagree, Mr. Ravindra Kumar Murarka

## ANNEXURE “D”

### REMUNERATION POLICY

#### Introduction

The Remuneration Policy of Tongani Tea Company Ltd. (the “Company”), is designed to attract, motivate and retain exceptional employees in a competitive market. The policy reflects the Company's objectives for good corporate governance as well as sustained long-term value creation for shareholders.

Remuneration to Directors, Key Managerial Personnel and other employees involves a balance between fixed and incentive pay reflecting short and long term performance objectives appropriate to the working of the Company and its goals.

## **APPOINTMENT OF DIRECTORS**

Appointment of Director(s) will be done as per the applicable provisions and schedules of the Companies Act, 2013.

## **BOARD REMUNERATION**

Efforts are made to ensure that the remuneration of the Board of Directors matches the level with comparable companies, whilst also taking into consideration board members' required competencies, effort and the scope of the board function, including the number of meetings.

### **Fixed remuneration**

Whole Time Director(s) of the Board of Directors will receive a fixed salary, alongwith basic perquisites which is approved by the shareholders of the Company at a General Meeting.

### **Sitting Fees**

The Board shall fix the sitting fees for the Directors and Members of the various Committees, taking into account the extent of responsibilities and time commitment, the results of the Company keeping in view fees paid by other peer companies, which are similar in size and complexity.

### **Incentive programme, bonus pay, etc.**

Presently, the Company does not have any incentive programme.

### **Reimbursement of expenses**

Expenses in connection with board and committee meetings are reimbursed as per account rendered.

### **Pension scheme**

The Board of Directors is not covered by any pension scheme or a defined benefit pension scheme.

## **REMUNERATION TO OTHER KEY MANAGERIAL PERSONNEL**

The Nomination & Remuneration Committee submits proposals concerning the remuneration of the other Key Managerial Personnel ensures that the remuneration is in line with the conditions in comparable companies.

Other Key Managerial Personnel are entitled to a competitive remuneration package consisting of the following components:

- .. Fixed salary
- .. Bonus
- .. Benefits, e.g. use of company car, telephone, broadband, etc.

### **Fixed salary**

The fixed salary shall be based on the market level and increase therein shall be periodically reviewed based on performance appraisal.

### **Variable components**

Presently, the Company does not have a fixed policy for any incentive based pay or any variable component in the salary structure.

### **Personal benefits**

Other Key Managerial Personnel will have access to a number of work-related benefits, including company car, free telephony, broadband at home, and work-related newspapers and magazines. The extent of individual benefits are not necessarily same for each individual member of the Executive Management.

Other Key Managerial Personnel may be covered by insurance policies:

- .. Accident insurance
- .. Health insurance
- .. Directors and Officers Liability Insurance

#### Notice of termination

The employment relationship is terminable by giving a months' notice. A member of the Executive Management can terminate the employment relationship with the Company by giving a months' notice.

#### Redundancy pay

As per the prevailing laws of the State Government.

#### Retirement Benefits

Other Key Managerial Personnel are not covered by any employer administered pension plan or a defined benefit pension scheme. However, pension scheme under provident fund is provided. Gratuity is covered as per the Act.

#### Disclosure

The total remuneration of the Key Managerial Personnel is stated in the Annual Report.

### **REMUNERATION TO OTHER EMPLOYEES**

The Nomination & Remuneration Committee submits proposals concerning the remuneration of other employees and ensures that the remuneration is in line with the conditions in comparable companies.

Other Employees entitled to a competitive remuneration package consisting of the following components:

- Fixed salary
- Bonus

#### Fixed salary

The fixed salary shall be based on the market level and increase therein shall be periodically reviewed based on performance appraisal.

#### Variable components

Presently, the Company does not have a fixed policy for any incentive based pay or any variable component in the salary structure.

#### Other benefits

Housing/Housing Repair Allowance.

#### Notice of termination

As per the prevailing laws of the State Government.

#### Redundancy pay

As per the prevailing laws of the State Government.

#### Retirement Benefits

Other Key Managerial Personnel are not covered by any employer administered pension plan or a defined benefit pension scheme. However, pension scheme under provident fund is provided. Gratuity is covered as per the Act.

### **THE CRITERIA FOR DETERMINING QUALIFICATIONS, POSITIVE ATTRIBUTES AND INDEPENDENCE OF DIRECTOR OF THE COMPANY**

#### **Criteria for determining qualifications, positive attributes and independence of director**

The Company will follow the guidelines as mentioned in Schedule IV of the Companies Act, 2013 and under Regulation 19(4) of the Listing Regulation with the Stock Exchange(s) in determining qualifications, positive attributes and independence of director.

## ANNEXURE "E"

### **THE CRITERIA FOR PERFORMANCE EVALUATION OF THE DIRECTORS OF THE COMPANY**

The Board will assess its performance each year. The Nomination and Remuneration Committee is responsible to create a process by which this will occur and will report annually to the Board on the results of the assessment process. The purpose of the assessment is to increase the effectiveness of the Board. The various Committees of the Board shall annually conduct a self-assessment of their performance and respective Terms of Reference.

Formal annual evaluation by the Board of its own performance and that of its Committees and Individual Directors shall also be done as outlined below:

The Company will follow a seven step system of the following processes for evaluation:

#### **METHODOLOGY**

##### **What the Company hopes to achieve?**

Clearly identified objectives will enable the Company to set specific goals for the evaluation and make decisions about the scope of the review. Such issues as the complexity of the performance problem, the size of the board, the stage of organisational life cycle and significant developments in the firm's competitive environment will determine the issues the Company wishes to evaluate.

##### **Who will be evaluated?**

With the objectives for the evaluation set, the Company needs to decide whose performance will be reviewed to meet them.

The Company needs to consider three groups: the Board as whole (including board committees), individual directors (including the roles of chairperson and/or lead independent director), and key governance personnel (generally the CFO and company secretary).

##### **What will be evaluated?**

Having established the objectives of the evaluation and the people/groups that will be evaluated to achieve those objectives, the next stage involves the evaluation becoming specific. It is now necessary to elaborate these objectives into a number of specific topics to ensure that the evaluation (1) clarifies any potential problems, (2) identifies the root cause(s) of these problems, and (3) tests the practicality of specific governance solutions, wherever possible. This is necessary whether the board is seeking general or specific performance improvements and will suit boards seeking to improve areas as diverse as board processes, director skills, competencies and motivation, or even boardroom relationships.

##### **Who will be asked?**

Internally, Board members, the CEO, senior managers and, in some cases, other management personnel and employees may have the necessary information to provide feedback on elements of a company's governance system.

Externally, owners/members and even financial markets can provide valuable data for the review. Similarly, in some situations, government departments, major customers and suppliers may have close links with the board and be in a position to provide useful information on its performance.

##### **What techniques will be used?**

Depending on the degree of formality, the objectives of the evaluation, and the resources available, boards may choose between a range of qualitative and quantitative techniques.

##### **Who will do the evaluation?**

The next consideration in establishing evaluation framework is to decide who the most appropriate person is to conduct the evaluation. If the review is an internal one, the chairperson commonly conducts the evaluation. However, there are times when it may be more appropriate to delegate either to a non-executive or lead director, or to a board committee. In the case of external evaluations, specialist consultants or other general advisers with expertise in the areas of corporate governance and performance evaluation may lead the process.

##### **What do you do with the results?**

Since the Board as a whole is responsible for its performance, the results of the review will be released to the board in all but the most unusual of circumstances. Where the evaluation objectives are focused entirely on the board, board members will simply discuss the results among themselves.





# LILHA & ASSOCIATES

CHARTERED ACCOUNTANTS

78, Bentinck Street, Block-B, 2<sup>nd</sup> Floor, Room No.5B, Kolkata-700001;

Contact No.: +91 9748331553; E-mail: [lovkush.2000@gmail.com](mailto:lovkush.2000@gmail.com)

## INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF  
TONGANI TEA COMPANY LIMITED  
CIN: L01132WB1893PLC000742

### **Report on the Audit of the Standalone Financial Statements:**

#### **Opinion:**

We have audited the accompanying Standalone financial statements of TONGANI TEA COMPANY LIMITED ("the Company"), which comprise the Balance Sheet as at March 31, 2022, the Statement of Profit & Loss and the Cash Flow Statement and the Statement of Changes in Equity for the year ended on that date, and notes to Standalone Financial Statements including a summary of significant accounting policies and other explanatory information (hereinafter referred to as "Standalone financial statements").

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Companies Act, 2013 in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at 31st March, 2022 and its profit and its cash flows for the year ended on that date.

#### **Basis for Opinion:**


We conducted our audit of the Standalone financial statements in accordance with the Standards on Auditing specified under section 143(10) of the Act (SAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Standalone Financial Statements* section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of the Chartered Accountants of India (ICAI) together with the independence requirements that are relevant to our audit of the standalone financial statements under the provisions of the Act and the Rules made thereunder, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ICAI's Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the standalone financial statements.

#### **Key Audit Matters:**

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the standalone financial statements of the current period. These matters were addressed in the context of our audit of the standalone financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. As per our audit and verification of books and records and fact finding etc. We have determined that there are no separate key audit matters applied to this company which are communicated to the audit's report. Our audit report is unmodified and self-explanatory.

#### **Information other than the Standalone Financial Statements and Auditor's Report thereon:**

The Company's Board of Directors are responsible for the preparation of the other information. The other information comprises the information included in the Board's Report including Annexures to Board's Report, Corporate Governance Report, Management Discussion and Analysis, but does not include the standalone financial statements and our auditor's report thereon.

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Our opinion on standalone financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the standalone financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the standalone financial statements or our knowledge obtained during the course of our audit or otherwise appears to be materially misstated. If based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that. We have nothing to report in this regard.

**Management's Responsibility for the Standalone Financial Statements:**

The Company's Board of Directors are responsible for the matters stated in Section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these Standalone financial statements that give a true and fair view of the financial position, financial performance, total comprehensive income, changes in equity and cash flows of the Company in accordance with the Accounting Standards and other accounting principles generally accepted in India. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the **Standalone** financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the standalone financial statements, management is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors are responsible for overseeing the Company's financial reporting process.

**Auditor's Responsibility for the Audit of the Standalone Financial Statements:**

Our objectives are to obtain reasonable assurance about whether the **Standalone** financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this standalone financial statements.

As a part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also: -

- Identify and assess the risk of material misstatement of the standalone financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risk, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal financial controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Act, we are also responsible for expressing our opinion on whether the Company has adequate internal financial control systems in place and the operating effectiveness of such controls.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exist related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exist, we are required to draw attention in our auditor's report to the related disclosures in the standalone financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusion are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the standalone financial statements, including the disclosures, and whether the standalone financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Materiality is the magnitude of misstatements in the standalone financial statements that, individually or in aggregate, makes it's probable that the economic decisions of a reasonably knowledgeable user of the financial statements may be influenced. We consider quantitative materiality and qualitative factors in (i) planning the scope of our audit work and in evaluating the results of our work; and (ii) to evaluate the effect of any identified misstatements in the financial statements.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationship and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determined those matters that were of most significance in the audit of the standalone financial statements of the current period and are therefore the key audit matters. We described this matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determined that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

#### **Report on Other Legal and Regulatory Requirements**

**As required by Section 143(3) of the Act, based on our audit we report:**

- (a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (b) In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books;
- (c) The **Balance Sheet**, the **Statement of Profit and Loss** and the **Statement of Cash Flow** dealt with by this Report are in agreement with the relevant books of account;
- (d) In our opinion, the aforesaid **Standalone financial statements** comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014;

- (e) On the basis of the written representations received from the directors, as on March 31, 2022, taken on record by the Board of Directors, none of the directors is disqualified as on March 31, 2022 from being appointed as a director in terms of Section 164(2) of the Act;
- (f) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in "**ANNEXURE – A**". Our report expresses an **unmodified opinion** on the adequacy and operating effectiveness of the Company's internal financial controls over financial reporting;
- (g) With respect to the other matters to be included in the Auditor's Report in accordance with requirement of section 197(16) of the Act, as amended in our opinion and to the best of our information and according to the explanations given to us, the remuneration paid by the Company to its directors during the year is in accordance with the provisions of section 197 of the Act;
- (h) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, as amended in our opinion and to the best of our information and according to the explanations given to us:
- (i) The Company does not have any pending litigations which impact its financial position in its **Standalone financial statements**;
  - (ii) The company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.
  - (iii) There has been no delay in transferring amounts, required to be transferred, to the Investor Education and Protection Fund by the Company.
  - (iv) (a) The Management has represented that, to the best of its knowledge and belief, no funds (which are material either individually or in the aggregate) have been advanced or loaned or invested (either from borrowed funds or share premium or any other sources or kind of funds) by the Company to or in any other person or entity, including foreign entity ("Intermediaries"), with the understanding, whether recorded in writing or otherwise, that the Intermediary shall, whether, directly or indirectly lend or invest in other persons or entities identified in any manner whatsoever by or on behalf of the Company ("Ultimate Beneficiaries") or provide any guarantee, security or the like on behalf of the Ultimate Beneficiaries;
  - (b) The Management has represented, that, to the best of its knowledge and belief, no funds (which are material either individually or in the aggregate) have been received by the Company from any person or entity, including foreign entity ("Funding Parties"), with the understanding, whether recorded in writing or otherwise, that the Company shall, whether, directly or indirectly, lend or invest in other persons or entities identified in any manner whatsoever by or on behalf of the Funding Party ("Ultimate Beneficiaries") or provide any guarantee, security or the like on behalf of the Ultimate Beneficiaries;
  - (c) Based on the audit procedures that have been considered reasonable and appropriate in the circumstances, nothing has come to our notice that has caused us to believe that the representations under sub-clause (i) and (ii) of Rule 11(e), as provided under (a) and (b) above, contain any material misstatement.

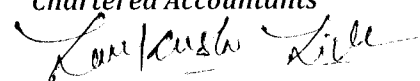
- (d) As stated in Notes to the standalone financial statements
- (a) The final dividend proposed in the previous year, declared and paid by the Company during the year is in accordance with Section 123 of the Act, as applicable.
- (b) The interim dividend that was declared by the Company during the year is in compliance with Section 123 of the Act.
- (c) The Board of Directors of the Company have proposed a final dividend of Rs 4/- per share for the year, which is subject to the approval of the members at the ensuing Annual General Meeting.

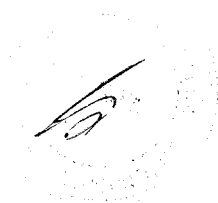
As required by the Companies (Auditors' Report) Order, 2020 ('the Order'), as amended, issued by the Central Government of India in terms of sub-section (11) of section 143 of the Act, we give in the "ANNEXURE- B", a statement on the matters specified in paragraph 3 and 4 of the said Order.

Kolkata - 700 001

The 19th day of May, 2022  
UDIN: 22315421AJGBQK1653

For LILHA & ASSOCIATES  
Firm Registration No. 328627E  
Chartered Accountants

  
Lovkush Lilha  
Membership No: 315421



**ANNEXURE – A” TO THE INDEPENDENT AUDITOR’S REPORT OF EVEN DATE ON THE  
STANDALONE FINANCIAL STATEMENTS OF TONGANI TEA COMPANY LIMITED**

**Report on the Internal Financial Control under Clause (i) of Sub-section 3 of Section 143 of the Companies Act, 2013 (“the Act”) - Referred to in paragraph (f) on the Report on Other Legal & Regulatory Requirements of our report of even date to the Standalone financial statements of the Company for the year ended March 31, 2022:**

We have audited the internal financial controls over financial reporting of **TONGANI TEA COMPANY LIMITED (“the Company”)**, as of **March 31, 2022**, in conjunction with our audit of the **Standalone financial statements** of the Company for the year ended on that date.

**Management’s Responsibility for Internal Financial Controls**

The Board of Directors of the Company is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the guidance note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India. These responsibilities includes the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to respective Company’s policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on the internal financial controls over financial reporting of the Company based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the “Guidance Note”) issued by the Institute of Chartered Accountants of India and the Standards on Auditing prescribed under section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the internal financial controls system over financial reporting of the Company.

**Meaning of Internal Financial Controls over Financial Reporting**

A company’s internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company’s internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company’s assets that could have a material effect on the financial statements.



### **Limitations of Internal Financial Controls Over Financial Reporting**

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

### **Opinion**

In our opinion, to the best of our information and according to the explanations given to us, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at March 31, 2022, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

Kolkata - 700 001  
The 19th day of May, 2022



For **LILHA & ASSOCIATES**  
Firm Registration No. 328627E  
**Chartered Accountants**

**Lovkush Lilha**  
Membership No: 315421

**"ANNEXURE - B" TO THE INDEPENDENT AUDITORS' REPORT**

**Referred to in Our Report under the heading of "Report on Other Legal and Regulatory Requirements" of our report of even date to the Standalone financial statements of the Company for the year ended March 31, 2022:**

1. In respect of the Company's - Property, plant and equipment:
  - (a) The Company has maintained proper records showing full particulars, including quantitative details and situation of Fixed Assets. The company does not have any intangible assets.
  - (b) The Fixed Assets have been physically verified by the management in a phased manner, designed to cover all the items over a period of three years, which in our opinion, is reasonable having regard to the size of the Company and nature of its business. Pursuant to the program, a portion of the fixed assets has physically verified by the management during the year and no material discrepancies between the book records and the physical fixed assets have been noticed.
  - (c) According to the information and explanations given to us the records examined by us and based on examination of the conveyance deeds/registered sale deeds provided to us, we report that the title deeds, comprising all the immovable properties of land and buildings which are freehold, are held in the name of the Company as at the Balance Sheet date.
  - (d) The Company has not revalued any of its Property, Plant and Equipment during the year.
  - (e) According to information and explanations given to us, no proceedings have been initiated during the year or are pending against the Company as at March 31, 2022 for holding any benami property under the Benami Transactions (Prohibition) Act, 1988 (45 of 1988) and rules made thereunder.
2. In respect of its Inventories:
  - (a) The management has conducted the physical verification of inventory at reasonable intervals.
  - (b) The Company has not been sanctioned working capital limits in excess of five crore rupees, in aggregate from banks or financial institutions on the basis of security of current assets. Further, the quarterly returns or statements filed by the company with such banks or financial institutions are in agreement with the books of accounts
  - (c) The discrepancies noticed on physical verification of the inventory as compared to books records which has been properly dealt with in the books of account were not material.
3.
  - (a) The Company has not granted any loans, secured or unsecured, to the companies, firms or other Limited Liability Partnerships or other parties covered in the Register maintained under Section 189 of the Act. Accordingly, the provisions of clause 3(iii)(a) to (c) of the Order are not applicable to the Company and hence not commented upon.
  - (b) In our opinion and according to the information and explanation given to us, the investments made during the year are prima facie, not prejudicial to the Company's interest.
4. In our opinion and according to the information and explanations given to us, the Company has complied with the provisions of section 185 and 186 of the Companies Act, 2013, in respect of loans, investments, guarantees and security.





5. The Company has not accepted any deposits from public and hence the directives issued by the Reserve Bank of India and the provisions of Section 73 to 76 or any other relevant provisions of the Act and the Companies (Acceptance of Deposit) Rules, 2015 with regard to the deposits accepted from public are not applicable.
6. The cost records pursuant to Companies (Cost Records and Audit) Rules, 2014 read with Companies (Cost Records and Audit) Amendment Rules, 2014 prescribed by the Central Government under Section 148 of the Companies Act, 2013 are not applicable to the company and hence the same has not been commented upon.
7. (a) The Company is generally regular in depositing with appropriate authorities undisputed statutory dues including Provident fund, Employees State Insurance, Income Tax, Goods and Service Tax and other statutory dues applicable to it.
- (b) According to the information and explanations given to us, no undisputed amounts payable in respect of Provident fund, Employees State Insurance, Income Tax, Goods and Service Tax and other statutory dues were outstanding at the year end, for a period of more than six months from the date on when they become payable.
- (c) According to the information and explanations given to us and on the basis of the documents and records the disputed statutory dues which have not been deposited with the appropriate authorities are as under:

<u>Serial No</u>	<u>Name of Statute</u>	<u>Nature of Dues</u>	<u>Financial Year to which the matter pertains</u>	<u>Amount in (Rs in Hundreds)</u>	<u>Forum where dispute is pending</u>
1	Department of Income Tax	Income Tax	2013-14	2,47,17.30	C.I.T. (Appeals) - 2
2	Department of Income Tax	Income Tax	2017-18	83,67.75	C.I.T. (Appeals) - 2
3	Department of Income Tax	Income Tax	2018-19	1,01,63.30	C.I.T. (Appeals) - 2

8. There were no transactions that have been surrendered or disclosed as income during the year in the tax assessments under the Income Tax Act, 1961 (43 of 1961). Hence comment on Paragraph 3(viii) of the said order is not applicable.
9. a) As per the information and explanations given to us and on the basis of our examination of records of the Company, the Company has not defaulted in repayment of loans or other borrowings or in the payment of interest thereon to any lender. Hence comment on Paragraph 3(ix) of the said Order is not applicable.
- b) The Company has not been declared willful defaulter by any bank or financial institution or any other lender.
- c) The Company has not taken term loan during the year.
- d) On an overall examination of the financial statements of the Company, no funds have been raised by the Company.
- e) On an overall examination of the financial statements of the Company, the Company has not taken any funds from any entity or person on account of or to meet the obligations of its subsidiaries, associates or joint ventures.

- f) The Company has not raised any loans during the year on the pledge of securities held in its subsidiaries', joint ventures or associate companies, hence reporting on clause 3(ix)(f) of the Order is not applicable.
10. a) The Company has not raised moneys by way of initial public offer or further public offer (including debt instruments) during the year and hence reporting under clause 3(x)(a) of the Order is not applicable.
- b) During the year, the Company has not made any preferential allotment or private placement of shares or convertible debentures (fully or partly or optionally) and hence reporting under clause 3(x)(b) of the Order is not applicable.
11. a) According to the information and explanations given to us, no fraud by the Company and no fraud on the Company has been noticed or reported during the year.
- b) No report under sub-section (12) of section 143 of the Companies Act has been filed in Form ADT-4 as prescribed under rule 13 of Companies (Audit and Auditors) Rules, 2014 with the Central Government, during the year.
- c) There has been no instance of whistle-blower complaints received by the company during the year under audit.
12. In our opinion and according to the information and explanations given to us, the Company is not a Nidhi Company. Hence comment on paragraph 3(xii)(a)(b)(c) of the Order is not applicable to the Company.
13. In our opinion, all transactions with the related parties are in compliance with section 177 and 188 of the Companies Act, 2013 and the details have been disclosed in the Financial Statements as required by the applicable accounting standards.
14. a) In our opinion the Company has an adequate internal audit system commensurate with the size and the nature of its business.
- b) We have considered, the internal audit reports for the period under audit.
15. According to the information and explanation provided by the management, the company has not entered in any non-cash transactions with the directors or persons connected with them as referred in section 192 of the Act.
16. a) In our opinion, the Company is not required to be registered under section 45 IA of the Reserve bank of India Act, 1934 and accordingly, the provisions of clause 3 (xvi) (a), (b) & (c) of the Order are not applicable to the Company and hence not commented upon.
- b) In our opinion, there is no Core Investment Company within the group (as defined in the Core Investment Companies (Reserve Bank) Directions, 2016) and accordingly, reporting under clause 3(xvi)(d) of the Order is not applicable.
17. Based upon the audit procedures performed and according to the information and explanations given to us, the company has not incurred any cash losses in the financial year covered by our audit and in the immediately preceding financial year;
18. There has been no resignation of the statutory auditors of the Company during the year. Hence, comment on paragraph 3(xviii) of the said Order is not applicable.
19. According to the information and explanation given to us and on the basis of the financial ratios, ageing and expected dates of realization of financial assets and payment of financial liabilities, other information accompanying the financial statements, our knowledge of the Board of Directors and management plans and based on our examination of the evidence supporting the assumptions, we are of the opinion that no material uncertainty exists as on the date of audit report that the company is not capable of meeting its



liabilities existing at the date of balance sheet as and when they fall due within a period of one year from the balance sheet date. We further state that our reporting is based on the facts up to the date of the audit report and we neither give any guarantee nor any assurance that all liabilities falling due within a period of one year from the balance sheet date, will get discharged by the company as and when they fall due;

20. The Company is not required to spend any amount in Corporate Social Responsibilities under the act. Hence, comment on paragraph 3(xx)(a) and 3(xx)(b) of the said Order is not applicable
21. The company does not have any subsidiary or associate company hence the said clause is not applicable.

Kolkata - 700 001  
The 19th day of May, 2022



For **LILHA & ASSOCIATES**  
*Firm Registration No. 328627E*  
**Chartered Accountants**

**Lovkush Lilha**  
**Membership No: 315421**

**TONGANI TEA COMPANY LIMITED**  
CIN No. L01132WB1893PLC000742  
**BALANCE SHEET as at 31st March, 2022**

	Note No.	As at 31st March, 2022 Amount (Rs. in hundreds)	As at 31st March, 2021 Amount (Rs. in hundreds)
<b>ASSETS</b>			
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	5	-	7,05,529.61
Financial Assets			6,71,640.99
Trade Receivables	6	871.11	841.72
Loans & Advances	7	-	-
Other Financial Assets	8	3,69,074.14	2,19,074.14
Other Non-Current Assets	9	68,000.00	68,000.00
Non-Current Tax Asset (Net)	10	29,759.48	29,759.48
<b>CURRENT ASSETS</b>			
Inventories	11	82,340.69	45,522.84
Biological Assets other than bearer plants	12	726.88	726.88
Financial Assets			
Investments	13	1,03,000.00	1,03,000.00
Trade Receivables	6	8,700.19	21,741.63
Cash and Cash Equivalents	14	7,087.18	21,988.93
Bank balances other than Note 14	15	1,119.75	1,066.40
Loans & Advances	7	2,66,000.00	4,06,000.00
Other Financial Assets	8	7,036.05	3,92,943.17
Other Current Assets	9	2,50,225.87	9,045.88
<b>Total Assets</b>		<b>18,99,470.95</b>	<b>18,20,937.34</b>
<b>EQUITY AND LIABILITIES</b>			
<b>EQUITY</b>			
Equity Share Capital	16	18,577.50	18,577.50
Other Equity	17	11,75,150.78	11,93,728.28
			11,12,371.82
			11,30,949.32
<b>LIABILITIES</b>			
<b>NON-CURRENT LIABILITIES</b>			
Financial Liabilities			
Borrowings	18	1,33,977.28	72,647.07
Trade Payables	19	-	-
Other Financial Liabilities	20	1,159.45	1,35,136.73
			1,116.11
			73,763.18
Provisions	21	71,917.18	1,33,602.91
Deferred Tax Liabilities (Net)	22	43,846.89	44,738.28
Other Liabilities	23	-	-
<b>CURRENT LIABILITIES</b>			
Financial Liabilities			
Borrowings	24	3,22,740.21	3,52,066.81
Trade Payables	19	38,350.66	7,632.34
Other Financial Liabilities	20	10,259.38	3,71,350.25
			12,672.82
			3,72,371.97
Provisions	21	68,058.83	58,590.00
Other Liabilities	23	5,351.09	5,924.36
Current Tax Liabilities (Net)	25	10,081.70	997.31
<b>Total Equity and Liabilities</b>		<b>18,99,470.95</b>	<b>18,20,937.34</b>

Corporate Information 1  
Basis of Accounting 2  
Significant Accounting Policies 3  
Significant Judgements & Estimates 4  
The Notes are an integral part of the Financial Statements

As per our Report annexed of even date

**For Lilha & Associates**

Chartered Accountants

Firm Registration No.328627E

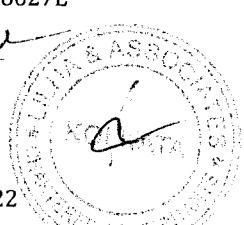
*Lovkush Lilha*  
**Lovkush Lilha**

Partner

Membership No.315421

Kolkata

The 19th day of May 2022



*Ajay Kumar Agarwala*  
**AJAY KUMAR AGARWALA**

Chief Financial Officer

*Arindam Roy Chowdhury*  
**ARINDAM ROYCHOWDHURY**

Company Secretary

Membership No.A37602

*Manoj Kumar Daga*  
**MANOJ KUMAR DAGA**

CHAIRMAN

(DIN: 00123386)

*Ashok Vardhan Bagree*  
**ASHOK VARDHAN BAGREE**

Independent Director

(DIN: 00421623)

**TONGANI TEA COMPANY LIMITED**  
CIN No. L01132WB1893PLC000742  
**STATEMENT OF PROFIT & LOSS for the year ended 31st March, 2022**

	Note No.	For the year ended 31st March, 2022 Rs. in hundreds	For the year ended 31st March, 2021 Rs. in hundreds
<b>INCOME</b>			
Revenue from Operations	26	8,43,732.88	9,53,498.16
Other Income	27	32,634.38	35,145.25
<b>Total Income</b>		<b>8,76,367.26</b>	<b>9,88,643.41</b>
<b>EXPENSES</b>			
Goods Purchased from Garden		-	6,008.59
Cost of Materials Consumed	28	-	-
Changes in Inventories of Finished Goods, Stock-In-Trade and Work-in-Progress	29	(13,517.50)	(1,996.00)
Employee Benefits Expense	30	5,23,323.45	6,03,134.32
Finance Costs	31	29,363.04	40,816.28
Depreciation and Amortisation Expense	32	24,801.40	24,496.94
Other Expenses	33	2,24,283.47	2,12,950.81
<b>Total Expenses</b>		<b>7,88,253.86</b>	<b>8,85,410.94</b>
<b>Profit before Tax</b>		<b>88,113.40</b>	<b>1,03,232.47</b>
Tax Expense:	34		
Current Tax		10,081.70	3,623.24
Mat Credit			(3,336.89)
Deferred Tax		(1,524.07)	8,927.94
<b>Profit/(Loss) for the period</b>		<b>79,555.77</b>	<b>94,018.17</b>
<b>Other Comprehensive Income</b>	35		
i. Items that will not be reclassified to profit or loss	35	2,433.39	20,528.90
ii. Income tax relating to these items (Net of Tax)		(632.68)	(3,202.51)
		<b>1,800.71</b>	<b>17,326.39</b>
<b>Total Comprehensive Income for the period</b>		<b>81,356.48</b>	<b>1,11,344.56</b>
<b>Earnings Per Share</b>			
Nominal Value of Shares (Rs 10)			
Weighted Average Number of Ordinary Shares outstanding during the year		1,85,775	1,85,775
Basic & Diluted Earnings Per Share		0.43	0.51
Basis of Accounting	1		
Significant Accounting Policies	3		
Significant Judgements & Estimates	4		
The Notes are an integral part of the Financial Statements			

As per our Report annexed of even date

**For Lilha & Associates**

Chartered Accountants

Firm Registration No. 328627E

*Lovkush Lilha*

**Lovkush Lilha**

Partner

Membership No. 315421

Kolkata

The 19th day of May 2022

UDIN 22315421AJ4BAK1653

*Ajay Kumar Agarwala*  
**AJAY KUMAR AGARWALA**  
Chief Financial Officer

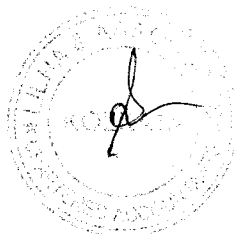
*Arindam Roy Chowdhury*  
**ARINDAM ROYCHOWDHURY**  
Company Secretary  
Membership No. A37602

*Manoj Kumar Daga*  
**MANOJ KUMAR DAGA**  
CHAIRMAN  
(DIN: 00123386)

*Ashok Vardhan Bagree*  
**ASHOK VARDHAN BAGREE**  
Independent Director  
(DIN: 00421623)

**TONGANI TEA COMPANY LIMITED****CIN : L01132WB1893PLC000742****CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2022**

	For the Year ended 31st March 2022	For the Year ended 31st March 2021
	Amount (Rs. in hundreds)	
<b>A. CASH FLOW FROM OPERATING ACTIVITIES :</b>		
Net Profit/(Loss) before tax and extraordinary items	88,113.40	1,03,232.47
<b>Adjustments for :</b>		
Depreciation & Amortisation Expenses	24,801.40	24,496.94
(Gain)/Loss on Disposal of Assets	1,242.70	47.68
Contribution to Gratuity Fund	-	17,205.93
Finance Cost	29,363.04	40,816.28
Interest Received	(32,068.95)	(33,810.63)
Operating Profit before working capital changes	1,11,451.59	1,51,988.67
<b>Adjustments for :</b>		
(Increase)/Decrease In Trade Receivable	13,012.05	(16,106.04)
(Increase)/Decrease In Inventories	(36,817.85)	11,031.52
(Increase)/Decrease In Other Financial Assets	2,009.83	586.72
(Increase)/Decrease In Other Current Assets	(1,77,697.42)	2,793.26
Increase/(Decrease) In Trade Payable	30,718.32	(10,324.67)
Increase/(Decrease) In Provisions (Net)	(49,783.51)	37,977.98
Increase/(Decrease) In Other Current Liabilities	(732.55)	2,952.07
Increase/(Decrease) In Other Financial Liabilities	(3,261.49)	(8,390.46)
Cash generated from operations	(1,11,101.03)	1,72,509.06
Direct Tax (paid) / Refund (Net)	-	-
<b>Net Cash from operating activities</b>	<b>(A) (1,11,101.03)</b>	<b>1,72,509.06</b>
<b>B. CASH FLOW FROM INVESTING ACTIVITIES :</b>		
Purchase of Fixed Assets including Capital WIP (net of subsidy)	(61,998.22)	(5,202.88)
Proceeds from Sale of Assets	2,065.50	1,000.00
Interest Received	32,068.95	33,810.63
<b>Net Cash used in investing activities</b>	<b>(B) (27,863.77)</b>	<b>29,607.75</b>
<b>C. CASH FLOW FROM FINANCING ACTIVITIES :</b>		
<b>Proceeds/(Repayment) of Borrowings</b>		
Proceeds/(Repayment) of Secured Current Borrowings from Bank	(29,326.60)	(6,606.33)
Proceeds/(Repayment) Secured Non Current borrowing from Bank & Financial Institution	11,330.21	53,249.93
Proceeds/(Repayment) Non Current Unsecured Borrowings	50,000.00	(70,000.00)
Unsecured Loans (Extended) / Recovered	1,40,000.00	(1,17,000.00)
Dividend Paid	(18,577.52)	(18,577.50)
Interest & Finance Charges	(29,363.04)	(40,816.28)
<b>Net Cash used in Financing Activities</b>	<b>(C) 1,24,063.05</b>	<b>(1,99,750.18)</b>
Net increase/(Decrease) in cash and cash equivalents (A+B+C)	(14,901.75)	2,366.63
Cash and cash equivalents at the beginning of the year	21,988.93	19,622.30
Cash and cash equivalents at the end of the year	7,087.18	21,988.93
Earmark Balances with Bank	1,119.75	1,066.40
<b>Cash &amp; Bank Balances at the end of the year</b>	<b>8,206.93</b>	<b>23,055.32</b>



**Note :** 1. Figures shown in bracket shows cash outflow.

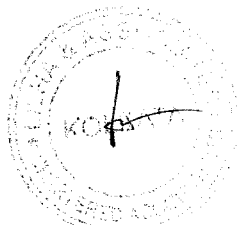
2. Previous year's Figures have been regrouped/rearranged wherever necessary.

This is the Cash Flow Statement referred to in our report of even date.

**For Lilha & Associates**  
Chartered Accountants  
Firm Registration No.328627E

*Lovkush Lilha*

**Lovkush Lilha**  
Partner  
Membership No.315421  
Kolkata  
The 19th day of May 2022



UDIN 22315421 ATG BOK1653

*Ajay Kumar Agarwala*  
**AJAY KUMAR AGARWALA**  
Chief Financial Officer

*Arindam Roy Chowdhury*  
**ARINDAM ROYCHOWDHURY**  
Company Secretary  
Membership No.A37602

*Manoj Kumar Daga*  
**MANOJ KUMAR DAGA**  
CHAIRMAN  
(DIN: 00123386)

*Ashok Vardhan Bagree*  
**ASHOK VARDHAN BAGREE**  
Independent Director  
(DIN: 00421623)

**TONGANI TEA COMPANY LIMITED**  
CIN No. L01132WB1893PLC000742

**Statement of Change in Equity for the year ended 31st March, 2022**

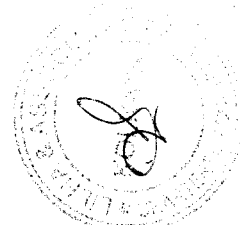
**Equity Share Capital**

Balance as at 1st April 2021	18,577.50
Add/(Less): Changes in Equity Share Capital during the year	-
Balance as at 31st March 2022	<u>18,577.50</u>

**Other Equity**

Amount (Rs. in hundreds)

	General Reserve	Securities Premium Reserve	Capital Redemption Reserve	Capital Reserve	Retained Earnings	Other Comprehensive Income		Total
						Equity Instrument through Other Comprehensive Income	Remeasurement of Defined Benefit Plans	
<b>Balance as at 1st April, 2020</b>	4,38,067.61	-	6,000.00	600.00	5,74,937.15			<b>10,19,604.76</b>
Profit for the Year	-	-	-		1,11,344.56			1,11,344.56
Transfer from Retained Earnings	-	-	-					-
Mark to market Gain/(Loss)	-	-	-					-
Remeasurement Gain/(Loss)	-	-	-					-
Impact of Tax	-	-	-					-
<b>Total Comprehensive Income</b>	4,38,067.61	-	6,000.00	600.00	6,86,281.71			<b>11,30,949.32</b>
Interim Dividend Paid	-				18,577.50			18,577.50
Dividend Distribution Tax on Final Dividend	-							-
Adjustments Regarding Buy Back	-	-	-					-
Transfer to General Reserve	-							-
<b>Balance as at 31st March, 2021</b>	4,38,067.61	-	6,000.00	600.00	6,67,704.21			<b>11,12,371.82</b>





**TONGANI TEA COMPANY LIMITED**

CIN No. L01132WB1893PLC000742

**Statement of Change in Equity for the year ended 31st March, 2022**

Amount(Rs. in hundreds)							
	Other Comprehensive Income					Total	
	General Reserve	Securities Premium Reserve	Capital Redemption Reserve	Capital Reserve	Retained Earnings		
	Equity Instrument through Other Comprehensive Income	Remeasurement of Defined Benefit Plans					
Balance as at 31st March, 2021	4,38,067.61	-	6,000.00	600.00	6,67,704.21	11,12,371.82	
Profit for the Year							
Transfer from Retained Earnings					81,356.48	81,356.48	
Mark to market Gain/(Loss)						-	
Remeasurement Gain/(Loss)						-	
Impact of Tax						-	
Total Comprehensive Income	4,38,067.61	-	6,000.00	600.00	7,49,060.69	11,93,728.30	
Interim Dividend							
Final Dividend					9,288.76	9,288.76	
Adjustments Regarding Buy Back					9,288.76	9,288.76	
Transfer to General Reserve						-	
Balance as at 31st March, 2022	4,38,067.61	-	6,000.00	600.00	18,577.52	18,577.52	
					7,30,483.17	11,75,150.78	

The Notes are an integral part of the Financial Statements

As per our Report annexed of even date

**For Lilha & Associates**

Chartered Accountants

Firm Registration No.328627E

*Lovkush Lilha*  
Lovkush Lilha

Partner

Membership No.315421

Kolkata

The 19th day of May 2022

UDIN 22315421AT9BOK1653

*Ajay Kumar Agarwala*  
AJAY KUMAR AGARWALA

Chief Financial Officer

*Arindam Roy Chowdhury*  
ARINDAM ROYCHOWDHURY

Company Secretary

Membership No.A37602

*Manoj Kumar Daga*  
MANOJ KUMAR DAGA

CHAIRMAN

(DIN: 00123386)

*Ashok Vardhan Bagree*

ASHOK VARDHAN BAGREE

Independent Director

(DIN: 00421623)

**NOTES TO THE STANDALONE IND AS FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31<sup>ST</sup> MARCH, 2022**

**1. CORPORATE INFORMATION**

Tongani Tea Company Limited ("the Company") is an entity incorporated in India having CIN No. L01132WB1893PLC000742. The registered address of the company is 15B, Hemanta Basu Sarani, Kolkata – 700 001. Udyam registration number under Ministry of Micro, Small and Medium Enterprises (MSME) is UDYAM-WB-10-0008246. The principal business of the company is manufacturing of tea. As per Section 148 of the Companies Act, 2013 read with Companies (Cost records and Audit) Rules, 2014, the company is not required to maintain cost records.

**2. Basis of Preparation of Financial Statements and Presentation**

The financial statements of the company have been prepared in accordance with the Indian Accounting Standards (Ind AS) as per the Companies (Indian Accounting Standards) Rules, 2015 notified under Section 133 of the Companies Act, 2013 ("the Act") and other relevant provisions of the Act.

Company's financial statements are presented in Indian Rupees, which is also its functional currency.

The standalone Ind AS financial statements have been prepared on historical cost basis except the following items:

- a) Financial Assets – Current Investments in Shares - Valued at book value instead of market.
- b) Deferred Tax Assets/Liabilities – Valued at fair value on Balance Sheet approach.
- c) Unrealised Gain/Loss on Current Investments – The management is of the opinion that the investment is long term and strategic in nature. The management does not foresee any diminution in value of these investments; hence no provision is required to be made. Any Profit / Loss on investment on this will be recognised in the year of sale.

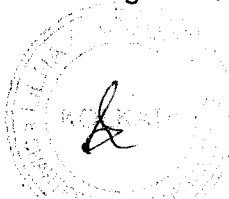
**3. SIGNIFICANT ACCOUNTING POLICIES**

**3.1. Measurement of Fair Values**

The company has financial assets: a) Investment in Quoted Shares, b) Investment in unquoted Shares, - at purchase cost c) Loans & Advances, d) Trade Receivables – at fair value, Financial Liabilities - Trade Payables at fair value. Impact of fair value changes, if any as on the date of transition, is recognised in the opening reserves and changes thereafter are recognised in the Statement of Profit & Loss during the period.

**3.2. Cash Flow Statement and Cash & Cash Equivalents**

Cash Flow Statements are reported using indirect method, where profit before extraordinary items and tax is adjusted for the effects of transactions of non-cash nature and any deferrals or accruals of past or future cash receipts or payments. The cash flows from operating, investing and financing activities of the Company are segregated based on available information.



Cash comprises cash on hand and demand deposits with banks. Cash equivalents are short-term balances, highly liquid investments that are readily convertible into known amounts of cash and which are subject to insignificant risk or changes in value.

**3.3. Property, Plant & Equipment and Depreciation**

Property, Plant and Equipment, i.e. Tangible Fixed Assets are stated at cost less allowable net recoverable taxes, trade discounts and rebates less accumulated depreciation and impairment losses, if any. Such cost includes purchase price, overheads directly attributable to bringing the assets to working condition for its intended use. Depreciation on such tangible assets have been provided on straight line method as per the useful life estimated by the management. The management estimates the useful lives of the fixed assets as follows:

<b><u>SERIAL NUMBER</u></b>	<b><u>DESCRIPTION OF ASSETS</u></b>	<b><u>USEFUL LIFE (In Years)</u></b>
1.	Non – Factory Buildings & Bridges	60
2.	Machinery*, Electric Installations and Factory Buildings	30
3.	Furniture & Fittings*, Laboratory & Other Equipment* & Tubewell	20
4.	Motor Vehicles	15
5.	Computer*	6
6.	Bearer Plants*	50

\*For these class of assets, based on internal assessment and independent technical evaluation carried out by external valuers, the management believes that the useful lives as given above best represent the period over which management expects to use these assets.

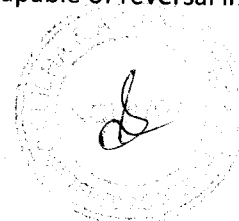
Hence the useful lives for the assets is different from the useful lives as prescribed under Part C of the schedule of the Companies Act, 2013. Freehold and Leasehold land are not depreciated.

**3.4. Impairment of Assets**

The carrying amount of the property, plant & equipment, i.e. Tangible Fixed Assets are reviewed at each balance sheet date. If any indication of impairment exists, the recoverable amount of such assets is estimated and impairment is recognised. An impairment loss is charged to the Depreciation Schedule and Statement of Profit & Loss in the year in which the asset is identified as impaired.

**3.5. Deferred Tax Assets/Liabilities and Provision for Deferred Tax**

Deferred Tax Assets/Liabilities valued on Balance Sheet approach on availability of future taxable profit against which tax losses and tax benefit carried forward can be used. Provision for deferred tax recognised on timing differences between the taxable income and the accounting income that originate in one period and are capable of reversal in one or more subsequent periods enacted as at the reporting date.



**3.6. Inventories**

Items of inventories are measured as per "Valuation of Inventories" guidelines issued by the Institute of Chartered Accountants of India and Institute of Cost Accountants of India. The details are as follows:

- a) Stock of Raw Materials, Stock of Spares & consumables are valued at Cost on FIFO (First In First Out) basis (excluding the amount of Cenvat/ITC of Excise/Custom/Service Tax/GST/State Tax Allowable).
- b) Stock of Finished Goods are valued at lower of Cost (excluding the amount of GST/ credit allowable) or net realizable value.
- c) There is no deviation in method of valuation of stock as prescribed under section 142A of the Income Tax Act, 1961. The financial statements are presented as per Accounting Standards under IND AS.

**3.7. Financial Assets and Financial Liabilities**

Financial Assets and Liabilities are valued at fair market value. The details are as below:

1. Investments are valued at book value. Unrealised Loss and their deferred tax assets/liabilities are not provided in the Statement of Profit & Loss as per Ind AS method of presentation as the management is of the opinion that the unrealised loss is not permanent in nature and that the investment is strategic in nature.
2. Trade Payables and Trade Receivables are valued at fair market value.

**3.8. Provisions and Contingencies**

Provisions are recognised when the company has a present obligation (legal or constructive) as a result of a past event. It is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions (excluding retirement benefits) are not discounted to their present value and are determined based on best estimates required to settle the obligation at the Balance Sheet date. These are reviewed at each Balance Sheet date and adjusted to reflect the current best estimates.

However as per implementation of Ind AS there are no provision made for proposed dividend, which will be approved in the forthcoming Annual General Meeting. Only the actual declaration of dividend will be provided on the date Annual General Meeting.

**3.9. Revenue Recognition**

Revenue from sale of goods is recognised when the significant risks and rewards of ownership have been transferred to the buyer, recovery of the consideration is probable, the associated cost can be estimated reliably, there is no continuing effective control or managerial involvement with the goods, and the amount of revenue can be measured reliably.

Revenue from operations is measured at the fair value of the consideration received or receivable, taking into account defined terms of payment and excluding taxes or duties collected on behalf of the government.



Other Income & Expenditure

- a) Investment Income on actual transaction are recognized on actual basis.
- b) Interest Income are recognized on accrual basis.
- c) Other Expenses (other than Borrowing Cost and Employee benefit expenses, which are shown separately) are recognized on accrual basis.

**3.10. Finance Cost**

Finance Cost includes interest, amortization and other ancillary cost incurred in regard to borrowings including GECL and GECL extension loan. All borrowing costs are charged to the Statement of Profit & Loss for the period for which they are incurred.

During the year the company has been granted interest subvention of Rs.10,47,384/- under Assam Tea Industry Special Incentive Scheme(ATISIS)2020, which has been credited against interest paid to Bank.

**3.11. Borrowings**

Borrowing Costs consists of interest and other costs incurred in connection with the borrowing of funds.

**3.12. Employee Benefit Cost**

Short Term Employee Benefits

The undiscounted amount of short-term employee benefits expected to be paid in exchange for the services rendered by employees are recognised as an expense during the period when the employees render the services

Long Term Employee Benefits

a) Defined Contribution Plans

The Company's contribution to provident fund are considered as defined contribution plans and the charges as an expense as they fall due based on the amount of contribution required to be made. The Company makes regular contribution to Recognised Provident Fund which are fully funded and administered by the Central Government.

b) Defined Benefit Plans

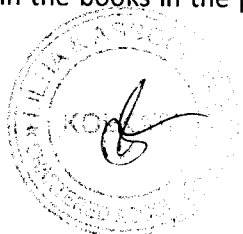
As per the new Gratuity policy of the Government of Assam, payments are made towards gratuity for garden employees on a monthly basis with the Assam Tea Employees Provident Fund Organization.

For employees at the Head office in west Bengal the gratuity liability amount is directly paid by the company to the retiring or leaving employee out of own fund and is also having group gratuity fund in nationalised bank.

Re-measurement of Defined Benefit Plans in respect of post –employment are charged to other Comprehensive.

**3.13. GST Input Credit:**

Goods and Services Tax payment elements on purchase/reverse charge/services received, whichever applied, covered and allowable as IGST/SGST/CGST credit are accounted for in the books in the period in which the underlying service is received and accounted.



**3.14. Taxes on Income**

The provision for current income tax is the amount of tax payable on taxable income for the year as determined in accordance with the current provisions of Income Tax Act, 1961. Provision for deferred tax assets/liabilities is charged to Statement of Profit and Loss, measured on differences of Valuation of Deferred Tax Assets/Liabilities from one Balance Sheet date to the next Balance Sheet date.

The company is also liable to pay Agricultural Income Tax on the agricultural income generated during the year. However, as per the notification dated 18/12/2020, the Government of Assam has provided a Tax Holiday on Agricultural Income for the period of 3 years, i.e. F.Y.2020-21, 2021-22 & 2022-23.

**3.15. Earnings Per Share**

The basic earnings per share is computed by dividing the Net Profit/(Loss) after Tax including Other Comprehensive Income, i.e. Total Comprehensive Income, by the weighted average number of equity shares outstanding during the year. Diluted earnings per share is computed by dividing the Net Profit/(Loss) after tax including other comprehensive income, i.e. Total Comprehensive Income as adjusted for dividend, interest and other charges to expense or income relating to dilutive potential equity shares, by weighted average number of equity shares considered for deriving basic earnings per share and the weighted average number of equity shares which could have been issued on conversion of all dilutive potential equity shares. The Company has not issued any shares during the year and no extraordinary expenses incurred, hence the basic and diluted earnings per shares are same.

**3.16. Dividend**

As per Ind AS presentation the Dividend appropriated is reflected on actual dividend declared. There are no provisions made for proposed dividend, which will be approved in the forthcoming Annual General Meeting.

**3.17. Segment Reporting**

The company has only one primary business segment, i.e. manufacturing of tea.

**Operating Cycle**

Based on the nature of products/activities of the Company and the normal time between acquisition of assets and their realization in cash or cash equivalents, the Company has determined its operating cycle as 12 months for the purpose of classification of its assets and liabilities as current and non-current.

**4. Use of Estimates and Judgments**

In preparation of these Standalone Ind AS Financial Statements, the management has made judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets and liabilities, income and expenses. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized prospectively.



**TONGANI TEA COMPANY LIMITED**  
CIN No. L01132WB1893PLC000742

Notes to Financial Statements as on and for the year ended 31st March, 2022

**5 Property, Plant and Equipment**

Amount(Rs. in hundreds)

Particulars	Year Ended 31st March 2022									
	Gross Block					Accumulated Depreciation				
	As at 1st April, 2021	Additions	Disposals	Other Adjust ments	As at 31st March 2022	As at 1st April, 2021	For the Year	Deductions	Other Adjust ments	As at 31st March 2022
Land Freehold	3,730.39				3,730.39	-				-
Buildings & Water Supply Installation	2,48,452.04	54,521.03			3,02,973.07	41,136.14	8,321.49			49,457.63
Plant & Equipments	1,09,908.17	7,406.95	4,238.75		1,13,076.37	17,938.60	4,752.75	930.55		21,760.80
Furniture and Fixtures	1,969.75	-			1,969.75	417.55	83.51			501.06
Motor Vehicles	57,096.94	-			57,096.94	18,623.70	4,685.06	-		23,308.76
Office Equipments	6,884.49	70.24			6,954.73	4,079.51	118.70			4,198.21
Bearer Plants	3,59,994.16				3,59,994.16	34,199.45	6,839.89			41,039.34
<b>Total</b>	<b>7,88,035.94</b>	<b>61,998.22</b>	<b>4,238.75</b>	<b>-</b>	<b>8,45,795.41</b>	<b>1,16,394.95</b>	<b>24,801.40</b>	<b>930.55</b>	<b>-</b>	<b>1,40,265.80</b>
<b>Previous Year</b>	<b>7,87,420.21</b>	<b>5,202.88</b>	<b>4,587.15</b>	<b>-</b>	<b>7,88,035.94</b>	<b>95,437.48</b>	<b>24,496.94</b>	<b>3,539.47</b>	<b>-</b>	<b>1,16,394.95</b>



Notes to Financial Statements as on and for the year ended 31st March, 2022

	Refer Note No.	Non Current		Current	
		As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>6 Trade Receivables</b>					
Trade Receivables	6.1 & 6.2	871.11	841.72	8,700.19	21,741.63
Less: Provision for doubtful receivables		-	-	-	-
<b>Total Trade Receivables</b>		<b>871.11</b>	<b>841.72</b>	<b>8,700.19</b>	<b>21,741.63</b>
<b>Break Up of Security Details</b>					
Secured, considered good		-	-	-	-
Unsecured, considered good		871.11	841.72	8,700.19	21,741.63
Doubtful		-	-	-	-
<b>Total</b>		<b>871.11</b>	<b>841.72</b>	<b>8,700.19</b>	<b>21,741.63</b>
Less: Provision for doubtful receivables		-	-	-	-
<b>Total Trade Receivables</b>		<b>871.11</b>	<b>841.72</b>	<b>8,700.19</b>	<b>21,741.63</b>

6.1 Trade receivables are non-interest bearing.

6.2 No trade or other receivables are due from directors or other officers of the company either severally or jointly with any other person. Nor any trade or other receivable are due from firms or private companies respectively in which any director is a partner, a director or a member.

6.3 The ageing analysis of the Trade Receivable

Particulars	Outstanding as at 31st March, 2022 (31st March, 2021) from the due date				
	Less than 6 months	6 months - 1 Year	1 - 2 Years	2 - 3 Years	More than 3 Years
(i) Undisputed Trade receivables-considered good	8,700.19	-	9.00	862.11	-
(i) Undisputed Trade receivables-considered doubtful	-	-	-	-	-
(iv) Disputed Trade receivables-considered good	-	-	-	-	-
(iv) Disputed Trade receivables-considered doubtful	-	-	-	-	-
Undisputed Trade receivables-considered good (2020-21)	(21,741.63)	-	(7.20)	(834.52)	-

		Non Current		Current	
		As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>7 Loans &amp; Advances</b>					
<b>Security Deposits</b>					
Unsecured, considered good		-	-	-	-
<b>Loans &amp; Advances</b>					
<b>Unsecured, considered good</b>	7.1 & 7.2				
Loans & Advances to related parties		-	-	35,000.00	60,000.00
Loans & Advances to other parties				2,31,000.00	3,46,000.00
<b>Total Loans</b>		<b>-</b>	<b>-</b>	<b>2,66,000.00</b>	<b>4,06,000.00</b>

7.1 No Loans are due from directors or other officers of the company either severally or jointly with any other person. Nor any loan are due from firms or private companies respectively in which any director is a partner, a director or a member.

7.2 Details of loans and advances to related parties as required by sec. 186 of the Companies Act, 2013

		Balance Outstanding		Maximum Outstanding	
		As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
i	Norben Tea & Exports Limited	35,000.00	60,000.00	60,000.00	1,34,000.00
ii.	<b>Purpose for which the loan was provided</b>				
	Financial assistance to enterprise over which KMP have significant influence	35,000.00	60,000.00	60,000.00	1,34,000.00



**TONGANI TEA COMPANY LIMITED**  
CIN No. L01132WB1893PLC000742

Notes to Financial Statements as on and for the year ended 31st March, 2022

	Refer Note No.	Non Current		Current	
		As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>8 Other Financial Assets</b>					
Other Financial Assets		1,50,000.00	-		
Security & Other Deposits		1,276.80	1,276.80		
Unbilled Revenue		9.00	9.00		
<b><u>Non-Current investments</u></b>					
Investments in Equity Instruments (Valued at Cost)					
<b><u>Other than Trade</u></b>					
Quoted Investment (Fully paid up) 22,60,650 (22,60,650) Equity Shares of Norben Tea & Exports Ltd. of Rs.10/- each		2,17,778.34	2,17,778.34		
<b><u>Other non-current investments</u></b>					
National Defence Certificates	8.1	10.00	10.00		
Interest Receivable				6,894.45	9,045.88
Rent Receivable				141.60	-
		3,69,074.14	2,19,074.14	7,036.05	9,045.88
Book Value of Quoted Investments		2,17,778.34	2,17,778.34		
Market Value of Quoted Investments *		1,45,811.93	1,31,117.70		
*The investment is long term and strategic in nature. The management does not foresee any diminution in value of these investments ; hence no provision is required to be made					
8.1 Include Rs.1000/- marked lien in favour of Government Authorities.					
<b>9 Other Non-Current Assets</b>					
		Non Current		Current	
		As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>Advances other than Capital Advances</b>					
Advance against supply of Goods & Services				-	-
Prepaid Expenses				3,050.04	1,952.62
Amount Paid Under Protest				2,909.55	3,160.16
Balances with Government & Statutory Authorities				23,286.64	18,939.17
<b><u>Other Advances</u></b>					
Advances to others		68,000.00	68,000.00	1,93,414.92	1,69,632.18
Advance to Employees		-	-	27,564.72	28,844.32
		68,000.00	68,000.00	2,50,225.87	2,22,528.45
Less : Provision for Doubtful Advances		-	-	-	-
<b>Total Other Assets</b>		68,000.00	68,000.00	2,50,225.87	2,22,528.45
<b>10 Non-Current Tax Asset (Net)</b>					
				As at 31-03-2022	As at 31-03-2021
				Amount(Rs. in hundreds)	
Mat Credit Entitlements				29,759.48	26,422.59
Add: Current year adjustments				-	3,336.89
Less: Credit Utilised				-	-
				29,759.48	29,759.48
<b>11 Inventories</b>					
(As valued and certified by the Management)					
Finished Goods				33,419.50	19,902.00
Stores and Spares etc.				48,921.19	25,620.84
				82,340.69	45,522.84
11.1 Refer note no. 37 for information on inventories pledged as securities by the Company.					

Notes to Financial Statements as on and for the year ended 31st March, 2022

		As at 31-03-2022		As at 31-03-2021		
		Amount(Rs. in hundreds)				
12	<b>Biological Assets other than bearer plants</b>					
	Fair Value of Biological Assets Other than Bearer Plants (Unharvested Tea Leaves)	726.88		726.88		
		726.88		726.88		
12.1	Unharvested tea leaves on bushes as on 31st March 2022 was <b>10032 kgs</b> (31.03.2021 - 6173 kgs)					
13	<b>Investments</b>	As at 31-03-2022		As at 31-03-2021		
	Face Value	Qty	Amount	Qty	Amount	
		Amount(Rs. in hundreds)		Amount(Rs. in hundreds)		
13.1	<b>Investments at Fair Value through Profit or Loss</b>					
	<b>Investments in Unquoted Shares</b>					
	Equity Shares of Newar Securities Pvt Ltd	10	50,000	25,000.00	50,000	25,000.00
	Equity Shares of Kanpur Agra Transport P. Ltd	10	50,000	5,000.00	50,000	5,000.00
	Equity Shares of Satyam Ores Pvt Ltd	10	16,500	33,000.00	16,500	33,000.00
	Equity Shares of Auckland Trading Pvt Ltd	10	20,000	10,000.00	20,000	10,000.00
	Equity Shares of Rhea Tradecom Pvt Ltd	10	3,00,000	30,000.00	3,00,000	30,000.00
	<b>Total Current Investments</b>		1,03,000.00		1,03,000.00	
	<b>Aggregate Book Value of the Unquoted Investment</b>		1,03,000.00		1,03,000.00	
		As at 31-03-2022		As at 31-03-2021		
		Amount(Rs. in hundreds)				
14	<b>Cash and Cash Equivalents</b>					
	Balances With Banks :					
	In Current Account - with Scheduled Banks	5,493.79		10,285.58		
	Cash in Hand	1,593.39		11,703.35		
		7,087.18		21,988.93		
15	<b>Bank balances other than Note 14</b>					
	<b>Unpaid Dividend Account</b>					
	BOB Dividend A/c	9.44		9.44		
	BOB Unclaimed Dividend A/c	3.45		3.45		
	HDFC Dividend A/c - 2016	100.88		100.88		
	HDFC (Dividend - 2014)	-		39.32		
	HDFC (Interim Dividend - 2014)	-		79.00		
	HDFC (Interim Dividend - 2015)	-		45.40		
	HDFC (Final Dividend - 2015)	45.72		45.72		
	HDFC (Interim Dividend - 2016)	57.15		57.15		
	HDFC (Interim Dividend - 2017)	201.05		201.05		
	HDFC (Final Dividend - 2017)	81.84		81.84		
	HDFC (Final Dividend - 2018)	106.63		106.63		
	HDFC (Final Dividend - 2019)	110.58		110.58		
	SBI (Interim Dividend - 2021)	185.94		185.94		
	SBI (Final Dividend - 2021)	131.15		-		
	SBI (Interim Dividend - 2022)	85.92		-		
		1,119.75		1,066.40		



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Notes to Financial Statements as on and for the year ended 31st March, 2022

Refer Note No.	As at 31-03-2022		As at 31-03-2021	
	No. of Shares	Amount	No. of Shares	Amount
	Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>16 Equity Share Capital</b>				
<b>16.1 Authorised Share Capital</b>				
Equity Share Capital of Rs 10 each	8,00,000	80,000.00	8,00,000	80,000.00
Preference Shares of `100/- each	20,000	20,000.00	20,000	20,000.00
	<b>8,20,000</b>	<b>1,00,000.00</b>	<b>8,20,000</b>	<b>1,00,000.00</b>
<b>16.2 Issued Share Capital</b>				
Ordinary Shares of `10/- each	1,85,775	18,577.50	1,85,775	18,577.50
	<b>1,85,775</b>	<b>18,577.50</b>	<b>1,85,775</b>	<b>18,577.50</b>
<b>16.3 Subscribed and Paid-up Share Capital</b>				
Ordinary Shares of `10/- each fully paid-up	1,85,775	18,577.50	1,85,775	18,577.50
	<b>1,85,775</b>	<b>18,577.50</b>	<b>1,85,775</b>	<b>18,577.50</b>

**16.4 Reconciliation of the number of shares at the beginning and at the end of the year**

Opening Number of Shares as on 01/04/2021	1,85,775
Add: Change during the year	-
Closing as on 31/3/2022	<u>1,85,775</u>

There has been no change/ movements in number of shares outstanding at the beginning and at the end of the year.

**16.5 Terms/ Rights attached to Equity Shares :**

The Company has only one class of Ordinary shares having a face value of Rs.10 per share and each holder of Ordinary shares is entitled to one vote per share. The Company declares and pays dividends in Indian Rupees. The dividend proposed by the Board of Directors is subject to the approval of the shareholders in the Annual General Meetings. The claim of Ordinary Shareholders on earnings and on assets in the event of liquidation, follows all others, in proportion to their shareholding.

**16.6 Shareholding Pattern with respect of Holding or Ultimate Holding Company**

The Company does not have any Holding Company or Ultimate Holding Company.

**16.7 Details of Equity Shareholders holding more than 5% shares in the Company**

	As at 31-03-2022		As at 31-03-2021	
	No. of Shares	% Holding	No. of Shares	% Holding
<b>Ordinary Shares of Rs.10/- each fully paid</b>				
Manoj Kumar Daga	43,383	23.35%	43,383	23.35%
Shanti Devi Daga	42,732	23.00%	42,732	23.00%
Jyoti Devi Daga	42,355	22.80%	42,355	22.80%
Visioncraft Industries (India) Private Limited	20,400	10.98%	20,400	10.98%

No ordinary shares have been reserved for issue under options and contracts/ commitments for the sale of shares/ disinvestment as at the Balance Sheet date.

**16.8** The Company has not allotted any equity shares against consideration other than cash nor has allotted any shares as fully paid up by way of bonus shares. The company bought back 60,000 equity shares @ 500 per share during the year ended 31.03.2018.

**16.9** No securities convertible into Equity/ Preference shares have been issued by the Company during the year.

**16.10** No calls are unpaid by any Director or Officer of the Company during the year.

**16.11 Disclosure of shareholdings by Promoters**

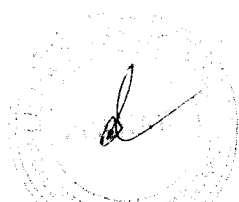
Shares held by promoters at the end of the year

Promoter's Name	As at 31st March, 2022			As at 31st March, 2021	
	No. of Shares in hundreds	% of total shares	% Change during the year	No. of Shares in hundreds	% of total shares
MANOJ KUMAR DAGA	43383	23.352	-	43383	23.352
SHANTI DEVI DAGA	42732	23.002	-	42732	23.002
MANOJ KUMAR DAGA(HUF)	1080	0.581	-	1080	0.581
DIVISHA DAGA	4500	2.422	-	4500	2.422
JYOTI DEVI DAGA	42355	22.799	-	42355	22.799
PALLAVI DAGA	4500	2.422	-	4500	2.422
ANJUM INVESTMENTS PVT. LTD.	650	0.350	-	650	0.350

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Notes to Financial Statements as on and for the year ended 31st March, 2022

	As at 31-03-2022	As at 31-03-2021
	Amount(Rs. in hundreds)	
<b>17 Other Equity</b>		
General Reserve	4,38,067.61	4,38,067.61
Retained Earnings	7,30,483.17	6,67,704.21
Other Reserves	6,600.00	6,600.00
	<b>11,75,150.78</b>	<b>11,12,371.82</b>
<b>17.1 General Reserve</b>		
Balance at the beginning of the year	4,38,067.61	4,38,067.61
Add: Transferred from Retained Earnings	-	-
Less: Other Adjustments	-	-
Balance at the end of the year	<b>4,38,067.61</b>	<b>4,38,067.61</b>
<b>17.2 Retained Earnings</b>		
Balance at the beginning of the year	6,67,704.21	5,74,937.15
Add: Profit for the year	81,356.48	1,11,344.56
Add: Reclassification of financial instruments from OCI to Retained Earnings	-	-
Less: Appropriation	7,49,060.69	6,86,281.71
Final Dividend	9,288.76	-
Interim Dividend	9,288.76	18,577.50
	<b>18,577.52</b>	<b>18,577.50</b>
	<b>(18,577.52)</b>	<b>(18,577.50)</b>
Balance at the end of the year	<b>7,30,483.17</b>	<b>6,67,704.21</b>
<b>17.3 Other Reserves</b>		
<b>Capital Reserves</b>		
Balance at the end of the year	600.00	600.00
<b>Capital Redemption Reserve</b>		
Balance at the beginning of the year	6,000.00	6,000.00
Add/(Less): Created on buyback of shares	-	-
Balance at the end of the year	<b>6,000.00</b>	<b>6,000.00</b>
<b>Total Other Reserve</b>	<b>6,600.00</b>	<b>6,600.00</b>
	<b>6,600.00</b>	<b>6,600.00</b>
<b>Total Reserve &amp; Surplus</b>	<b>11,75,150.78</b>	<b>11,12,371.82</b>
<b>NON-CURRENT LIABILITIES</b>		
<b>Financial Liabilities</b>		
	As at	As at
	31-03-2022	31-03-2021
	Amount(Rs. in hundreds)	
<b>18 Borrowings</b>		
<b>18.1 Term Loans</b>		
<b>Secured</b>		
Rupee Loans		
<b>From Banks:</b>		
Guaranteed Emergency Credit Line From SBI	29,580.30	53,249.93
Guaranteed Emergency Credit Line EXTN From SBI	34,999.84	-
<b>From Others:</b>		
Machinery under Tea Board Hire Purchase Scheme	19,397.14	19,397.14
(Secured by Hypothecation of the related assets		
(The entire Principal amount is overdue)		
<b>Unsecured</b>		
From Body Corporates	25,000.00	-
From Others	25,000.00	-
<b>Total Amount disclosed under the head "Other Financial Liability"</b>	<b>1,33,977.28</b>	<b>72,647.07</b>
<b>Break Up of Security Details</b>		
Secured	83,977.28	72,647.07
Unsecured	50,000.00	-
<b>Total</b>	<b>1,33,977.28</b>	<b>72,647.07</b>



Notes to Financial Statements as on and for the year ended 31st March, 2022

19	Trade Payables	Refer Note No.	Non Current		Current	
			As at	As at	As at	As at
			31-03-2022	31-03-2021	31-03-2022	31-03-2021
			Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
	Dues to Micro and Small Enterprises	19.2				
	Dues to Creditors other than Micro & Small Enterprises		-	-	-	-
	For Goods		-	-	-	-
	For Services & Others		-	-	38,350.66	7,632.34
			-	-	38,350.66	7,632.34

19.1 The ageing analysis of the Trade Payable

Particulars	Outstanding for following periods from due date of payment				Total
	Less than 1 year	1-2 years	2-3 years	More than 3 years	
(i) MSME	-	-	-	-	-
(ii) Others	38,350.66	-	-	-	38,350.66
(iii) Disputed dues-MSME	-	-	-	-	-
(iv) Disputed dues -Others	-	-	-	-	-
(v) Others (2020-21)	7,632.34	-	-	-	7,632.34

19.2 Disclosure as required under the Micro, Small and Medium Enterprises Development Act, 2006, to the extent ascertained, and as per notification number GSR 679 (E) dated 4th September, 2015. The Company has compiled this information based on intimation received from the suppliers of their status as Micro or Small Enterprises and/or its registration with appropriate authority under the Micro, Small and Medium Enterprises Act, 2006 ("MSMED Act").

Sl. No.	Particulars	As at 31-03-2022	As at 31-03-2021
		Amount(Rs. in hundreds)	
1	Principal Amount Due and remaining unpaid	-	-
2	Interest due on (1) above and unpaid interest	-	-
3	Interest paid on all delayed payments under MSMED Act	-	-
4	Payment made beyond the appointed day during the year	-	-
5	Interest due and payable for the period of delay other than (3) above	-	-
6	Interest Accrued and remaining unpaid	-	-
7	Amount of further interest remaining due and payable in succeeding years	-	-

20	Other Financial Liabilities	Refer Note No.	Non Current		Current	
			As at	As at	As at	As at
			31-03-2022	31-03-2021	31-03-2022	31-03-2021
			Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
	Unpaid and unclaimed dividends	20.1	1,088.20	1,044.86		
	Employees related Liabilities				9,277.44	12,672.82
	Amount payable for Capital Goods					-
	Other Payables		71.25	71.25	981.94	-
			1,159.45	1,116.11	10,259.38	12,672.82

20.1 There are no amounts due for payment to the Investor Education and Protection Fund at the year end.

21 Provisions

Provisions	Non Current		Current	
	As at	As at	As at	As at
	31-03-2022	31-03-2021	31-03-2022	31-03-2021
	Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
Provision for Employee Benefits	71,917.18	1,33,602.91	68,058.83	58,590.00
Provision for Taxes	-	-	-	-
	71,917.18	1,33,602.91	68,058.83	58,590.00
Contingent Liability (acquired from Business Combinations, if any)	-	-	-	-
As per AS 15 - Provision for gratuity	-	-	-	-

Notes to Financial Statements as on and for the year ended 31st March, 2022

**22 Deferred Tax Liabilities (Net)**

Refer  
Note No.

	As at 31-03-2022	As at 31-03-2021
	Amount(Rs. in hundreds)	
<b>Deferred Tax Liabilities</b>		
Arising on account of :		
Property, Plant & Equipment	60,433.98	61,325.38
Financial Assets		
	<b>60,433.98</b>	<b>61,325.38</b>
<b>Less: Deferred Tax Assets</b>		
Arising on account of :		
Section 43B of Income-tax Act	16,587.09	16,587.09
Brought Forward Unabsorbed Losses		
	<b>16,587.09</b>	<b>16,587.09</b>
<b>Deferred Tax Liabilities (Net)</b>	<b>43,846.89</b>	<b>44,738.28</b>

	Non Current		Current	
	As at 31-03-2022	As at 31-03-2021	As at 31-03-2022	As at 31-03-2021
	Amount(Rs. in hundreds)		Amount(Rs. in hundreds)	
<b>23 Other Liabilities</b>				
Statutory Dues			5,351.09	5,924.36
Others				
	-	-	<b>5,351.09</b>	<b>5,924.36</b>

**CURRENT LIABILITIES**  
**Financial Liabilities**

**24 Borrowings**

**Secured**

**Rupee Loans**

**From Banks:**

**Loans Repayable on Demand**

Working Capital Loan from Banks SBI

2,99,073.45      3,33,917.57

**Other Loans**

Guaranteed Emergency Credit Line from SBI (Payable within 1 year)

23,666.76      17,750.07

Interest payable on Guaranteed Emergency Credit Line from SBI

-      399.17

**3,22,740.21      3,52,066.81**

**24.1 The above amount includes**

Secured Borrowings

3,22,740.21      3,52,066.81

Unsecured Borrowings

**3,22,740.21      3,52,066.81**

**24.2 Terms and conditions of Borrowings**

(Secured by way of hypothecation of Company's entire stock of tea crops, green leaves, stores, spares, book debts, other current assets, unencumbered movable machinery & other fixed assets both present and future pertaining to Company's garden. Equitable mortgage over Tea Estate measuring about 235.67 hectares and personal guarantee of the Promoter Director is **Rs.395.00 lakhs**).

**25 Current Tax Liabilities ( Net)**

Provision for Taxation

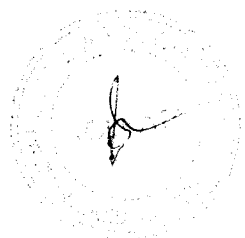
10,081.70      3,623.24

Less: MAT Credit

-      2,625.93

**Closing balance**

**10,081.70      997.31**



**TONGANI TEA COMPANY LIMITED**  
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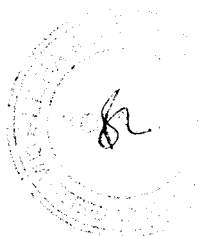
Notes to Financial Statements as on and for the year ended 31st March, 2022

	For the year ended 31-03-2022	For the year ended 31-03-2021
	Amount(Rs. in hundreds)	
<b>26 Revenue from Operations</b>		
Sale of Products		
- Tea	8,43,732.88	9,53,498.16
	8,43,732.88	9,53,498.16
Other Operating Revenues	-	-
	8,43,732.88	9,53,498.16
<b>27 Other Income</b>		
Interest Income		
On Loans	32,068.95	33,810.63
Rent	120.00	840.00
Other Miscellaneous Income	445.43	494.62
	32,634.38	35,145.25
<b>28 Cost of Materials Consumed</b>		
Value of Consumption of Raw Materials represents only Green Leaf purchased from third parties.	-	-
	For the year ended 31-03-2022	For the year ended 31-03-2021
	Amount(Rs. in hundreds)	
<b>29 Changes in Inventories of Finished Goods, Stock-In-Trade and Work-in-Progress</b>		
<b>Finished Goods</b>		
Opening Inventories	19,902.00	17,906.00
Closing Inventories	33,419.50	19,902.00
<b>Total changes in inventories of work-in-progress, stock-in-trade and finished goods</b>	(13,517.50)	(1,996.00)
<b>30 Employee Benefits Expense</b>		
Salaries, Wages and Bonus	3,81,589.91	3,78,720.77
Contribution to Provident and Other Funds	44,770.03	40,100.97
Staff Welfare Expenses	84,175.37	1,67,106.65
Gratuity	12,788.14	17,205.93
	5,23,323.45	6,03,134.32
<b>31 Finance Costs</b>		
<b>Interest Expenses</b>		
To Banks on Term Loans	6,596.14	4,225.95
" Banks On Working Capital Loans	18,416.47	30,897.84
" Others	3,494.95	4,573.20
<b>Other Borrowing Costs</b>		
Other Financial Charges	855.48	1,119.29
	29,363.04	40,816.28
<b>32 Depreciation and Amortisation Expense</b>		
On Tangible Assets	24,801.40	24,496.94
	24,801.40	24,496.94
<b>33 Other Expenses</b>		
Manure, Stores, Spare Parts & Packing Materials Consumed	42,765.28	60,338.42
Power & Fuel	78,007.76	78,280.37
Repairs to Buildings	2,602.21	4,418.74
Repairs to Machinery	8,129.08	7,140.17
Repairs to Other Assets	21.03	90.48
Selling and Distribution Expenses	20,645.33	13,962.11
Commission & Brokerages	12,971.90	21,739.35
Auditors' Remuneration	1,500.00	1,500.00
Rent, Rates & Taxes	17,513.45	3,780.68
Insurance	383.80	394.36
Loss on Sale of Asset	1,242.70	47.68
Donation	200.00	150.00
Directors' Fees & Commission	960.00	780.00
Legal and Professional Charges	2,955.06	2,170.27
Travelling & Conveyance Expenses	358.83	499.44
Administrative Expenses	34,027.04	17,658.74
	2,24,283.47	2,12,950.81

**TONGANI TEA COMPANY LIMITED**  
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Notes to Financial Statements as on and for the year ended 31st March, 2022

	For the year ended 31-03-2022	For the year ended 31-03-2021
	Amount(Rs. in hundreds)	
<b>33.1 Auditors' Remuneration</b>		
Statutory Auditors		
Audit Fees	700.00	700.00
Tax Audit Fees	300.00	300.00
Others	500.00	500.00
	<u>1,500.00</u>	<u>1,500.00</u>
<b>34 Tax Expense:</b>		
Current Tax	10,081.70	3,623.24
Mat Credit	-	(3,336.89)
Deferred Tax	(1,524.07)	8,927.94
	<u>8,557.63</u>	<u>9,214.29</u>
Income Tax for earlier years	-	-
<b>35 Other Comprehensive Income</b>		
<b>35.1 Items that will be not be reclassified to profit or loss</b>		
Remeasurement of the defined benefit plans	2,433.39	20,528.90
Less: Tax expense on the above	(632.68)	(3,202.51)
	<u>1,800.71</u>	<u>17,326.39</u>
<b>Items that will be reclassified to profit or loss</b>		
<b>35.2 Others</b>		
Less: Tax expense on the above	-	-
	<u>-</u>	<u>-</u>
<b>Total</b>	<u><u>1,800.71</u></u>	<u><u>17,326.39</u></u>





### 36 Contingent Liabilities and Contingent Assets:

#### 36.1 Claims/Disputes/Demands not acknowledged as debts -

Sl. No.	NAME OF STATUTE	NATURE OF DUES	PERIOD	FORUM	As at 31-03-2022 Rs. in hundreds	As at 31-03-2021 Rs. in hundreds
a	Department of Income Tax	Income Tax	2013-14	C.I.T (APPEALS) - 2	24,717.30	24,717.30
b	Department of Income Tax	Income Tax	2017-18	C.I.T (APPEALS) - 2	8,367.75	8,367.75
c	Department of Income Tax	Income Tax	2018-19	C.I.T (APPEALS) - 2	10,163.30	10,163.30

36.2 In respect of the matters in note no. 36.1, future cash outflows are determinable only on receipt of judgements/decisions pending at various forums/ authorities. Furthermore, there is no possibilities of any reimbursements to be made to the company from any third party.

### 37 Assets pledged as security

The carrying amounts of assets pledged as security for current and non-current borrowings are:

Particulars	Refer Note No.	As at 31-03-2022 Rs. in hundreds	As at 31-03-2021 Rs. in hundreds
<b>Current</b>			
<b>Financial assets</b>		9,571.30	22,583.35
<b>First charge</b>			
Trade Receivables		9,571.30	22,583.35
<b>Floating charge</b>			
Cash and cash equivalents		-	-
Receivables		-	-
<b>Non-financial assets</b>		82,340.69	45,522.84
<b>First charge</b>			
Inventories		82,340.69	45,522.84
<b>Total current assets pledged as security</b>		91,911.99	68,106.19
<b>Non-current</b>			
<b>First charge</b>			
Freehold land		2,316.05	2,316.05
Freehold buildings		2,53,515.44	2,07,315.90
Furniture, fittings and equipment acquired under finance lease		4,48,283.78	4,60,594.70
<b>Total non-currents assets pledged as security</b>		7,04,115.27	6,70,226.65
<b>Total assets pledged as security</b>		7,96,027.26	7,38,332.84

38 In accordance with the Guidance Note on Accounting for Expenditure on Corporate Social Responsibility Activities, the requisite disclosure is as follows:

38.1 Particulars	Amount
Gross Amount Required to be spent by the company during the year	N.A
Related Party transactions as per Ind AS 24 in relation to CSR Expenditure	N.A
Provision made in relation to CSR expenditure	N.A

38.2 Amount spent during the year on:

Sl. No.	Particulars	In Cash	Yet to be paid in cash	Total
i	Construction/ Acquisition of any asset			-
ii	On purpose other above			-

63

39 Certain trade receivables , loans & advances and creditors are subject to confirmation. In the opinion of the management, the value of trade receivables and loans & advances on realisation in the ordinary course of business, will not be less than the value at which these are stated in the balance sheet.

#### 40 Related Party Disclosures

40.1 Other related parties with whom transactions have taken place during the year and previous year are:

Nature	Name of the Company
Name of the Company in which Directors/ Key Managerial Personnel and their relatives have significant influence	NORBEN TEA & EXPORTS LIMITED

Nature	Name	Designation
Key Management Personnels	MANOJ KUMAR DAGA	DIRECTOR
	ASHOK VARDHAN BAGREE	DIRECTOR
	RAVINDRA KUMAR MURARKA	DIRECTOR
	SUMANA RAYCHAUDHURI	DIRECTOR
	SUKH PAL SINGH	CEO
	AJAY KUMAR AGARWALA	CFO
	ARINDAM ROYCHOWDHURY	COMPANY SECRETARY

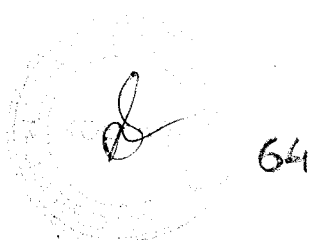
Nature	Name
INDIVIDUALS HAVING SIGNIFICANT INFLUENCE OVER REPORTING ENTITY	JYOTI DEVI DAGA
	SHANTI DEVI DAGA

#### 40.2 Transactions during the year

Particulars	2021-22			2020-21		
	KMP	Individuals having Significant Influence over reporting entity	Companies in which KMP are interested	KMP	Individuals having Significant Influence over reporting entity	Companies in which KMP are interested
Agricultural Purchases	-	-	16,875.00	-	-	15,120.00
Irrigation Equipments Sold	-	-	2,065.50	-	-	-
Directors Sitting Fees	960.00	-	-	780.00	-	-
Dividend Paid	4,360.80	8,508.70	-	4,360.80	8,508.70	-

#### 40.3 Balance Outstanding as at the balance sheet date

Particulars	As at 31-03-2022	As at 31-03-2021
Agricultural Purchases	NIL	NIL
Directors Sitting Fees	NIL	NIL



#### 40.4 Terms and Conditions of transaction with Related Parties

No specific terms & conditions.

- 41 No undisputed statutory dues remained outstanding as on 31.03.2022 for the period more than six months from the date from which they became payable.
- 42 During the Financial Year 2015-16 ITAT passed an order vide ITA No. 1122/KOL/2012 dated 24-11-2015 in favour of the Company, whereby the Hon'ble Authority allowed Rs 5,84,05.26 (Rs. in hundreds) as total unabsorbed depreciation loss to be carried forward which comprises:

Serial No.	Nature of Loss	Assessment Year	Amount (Rs. In hundreds)
1	Unabsorbed Depreciation Loss	1986-87	8,071.33
2	Unabsorbed Depreciation Loss	1987-88	12,020.80
3	Unabsorbed Depreciation Loss	1988-89	20,080.75
4	Unabsorbed Depreciation Loss	1998-99	18,232.38

- 43 Tax Expenses every year reckoned after taking into account deduction u/s 80IE of the Income Tax Act, 1962, upto the Financial Year 2020-2021, due to substantial expansion in the value of plant & machinery in the Financial Year -2011-2012.

No provision for Agricultural Income Tax has been made for the current year in view of the Agricultural Income Tax Holiday for three years granted by the state of Assam since Financial Year 2020-2021.

- 44 The lock down and restrictions imposed on various activities due to COVID 19 pandemic have been complied with by the Company. Production and sale of tea was affected due to lock down in the early part of 2020-21 and for sometime during May-June, 2021-2022.
- 45 During the year the Company has been granted interest Subvention of Rs.1,04,73.84 (Rs. in hundreds) under Assam Tea Industries Special Incentives Scheme (ATISIS), 2020 which has been credited against interest paid to
- 46 The company has sufficient liquidity for continuing its business operations. The company is also confident about its ability to service its debt and other financial liabilities.

#### 47 Ratio Analysis:-

Ratios	Numerator	Denominator	Current Reporting Period	Previous reporting period	% of Change
Current ratio	Total Current Asset	Total Current Liabilities	1.60	1.90	-0.30
Debt Equity Ratio	Debt Capital	Shareholder's Equity	0.38	0.38	0.00
Debt Service coverage ratio	EBITDA-CAPEX	Debt Service (Int+Principal)	0.17	0.35	-0.18
Return on Equity Ratio	Profit for the year	Average Shareholder's Equity	0.07	0.10	-0.03
Inventory Turnover Ratio	Net Turnover	Average Inventory	13.20	18.68	-5.48
Trade Receivables turnover ratio	Net Turnover	Average trade receivables	52.48	65.62	-13.14
Trade payables turnover ratio	Total Purchases (Fuel Cost + Other)	Average Trade Payables	11.36	15.78	-4.42
Net capital turnover ratio	Sales	Working capital (CA-CL)	3.11	2.42	0.69
Net profit ratio	Net Profit	Sales	0.10	0.12	-0.02
Return on Capital employed	Earnings before interest and tax	Capital Employed	0.08	0.10	-0.02
Return on investment	Net Profit	Investment	0.07	0.10	-0.03

- 48 There are no proceeding initiated or pending against the Company for holding any benami property under the Benami Transaction (Prohibition) Act, 1988 (45 of 1988) and rules made thereunder. Hence no disclosure required.

**TONGANI TEA COMPANY LIMITED**  
**CIN No. L01132WB1893PLC000742**  
**Notes to Financial Statements as on and for the year ended 31st March, 2022**

49 The Company has not traded or invested in Crypto or Virtual Currency during the financial year hence no disclosure required for the same.


50 Previous year figures have been reclassified / regrouped to confirm the presentation requirements under IND AS and the requirements laid down in the Schedule-III of the Companies Act, 2013.

The Notes are an integral part of the Financial Statements  
As per our Report annexed of even date


**For Lilha & Associates**  
Chartered Accountants  
Firm Registration No.328627E




**Lovkush Lilha**  
Partner  
Membership No.315421  
Kolkata  
The 19th day of May 2022



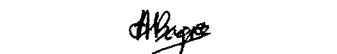
**AJAY KUMAR AGARWALA**  
Chief Financial Officer



**ARINDAM ROYCHOWDHURY**  
Company Secretary  
Membership No.A37602



**MANOJ KUMAR DAGA**  
CHAIRMAN  
(DIN: 00123386)



**ASHOK VARDHAN BAGREE**  
Independent Director  
(DIN: 00421623)

UDIN 22315421 AJGBOK1653